



# ARTHURET PARISH COUNCIL

**MINUTES** of the **MEETING** of **ARTHURET PARISH COUNCIL** held in the **LONGTOWN MEMORIAL HALL COMMUNITY CENTRE** on **THURSDAY, 29<sup>th</sup> MAY 2025**

## **PRESENT**

Councillor Sir JFS Graham (Chair), Councillor G Routledge (Vice Chair), Councillor M Gunson, Councillor C Adams, Councillor M Irving and Councillor C Johanssen

## **ALSO PRESENT - RFO**

## **APOLOGIES**

Councillor R Graham, Councillor E Jeffrey, Cumberland Councillor T Pickstone and the Parish Clerk

<b>Minute Number</b>	
<b>011/25</b>	<p><b>Public Participation</b></p> <p><b>RESOLVED</b> that 2 members of the public were present</p> <p>Member of the public number 1 raised concerns at the lack of CCTV covering the play areas. They felt that CCTV could help combat the vandalism. It was suggested that the Parish Council could investigate the installation of CCTV</p>
<b>012/25</b>	<p><b>Minutes</b></p> <p>The minutes of the meeting held on the 7<sup>th</sup> April 2025 were submitted</p> <p><b>RESOLVED</b> to authorise the Chair to sign the minutes of the meeting held on the 7<sup>th</sup> April 2025</p> <p>The minutes of the meeting of the Finance, Staffing and General Purposed Committee held on the 30<sup>th</sup> April 2025 were submitted</p> <p><b>RESOLVED</b> to authorise the Chair to sign the minutes of the meeting held on the 30<sup>th</sup> April 2025</p>
<b>013/25</b>	<p><b>SIDs – Cllr M Irving</b></p> <p>To receive a report from the RFO regarding installation</p> <p><b>RESOLVED</b> that the Clerk to contact Gleasons regarding installation on the Brampton Road</p> <p><b>RESOLVED</b> that further consideration to be given to fitting on the Carlisle Road</p>
<b>014/25</b>	<p><b>Litter Bins on the Old School Field – Cllr M Irving</b></p> <p><b>RESOLVED</b> that 2 new bins are to be ordered and fixed into position on the field to avoid them being blown over and litter being strewn everywhere</p>
<b>015/25</b>	<p><b>Grants</b></p> <p><b>RESOLVED</b> that an update regarding funding for benches was received</p>

	<p><b>RESOLVED</b> that the Councillors agreed that £100 be donated to the Longtown Flower Show</p>
<b>016/25</b>	<p><b>Festive Lunch</b></p> <p><b>RESOLVED</b> that the Clerk to book Longtown Memorial Hall Community Centre for the 13<sup>th</sup> December and for a couple of hours on the 12<sup>th</sup> December</p>
<b>017/25</b>	<p><b>Roles and Responsibilities – Cllr C Johanssen</b> To receive a report from Councillor Johanssen</p> <p><b>RESOLVED</b> that a report was received (<i>attached</i>)</p>
<b>018/25</b>	<p><b>Play Areas – Cllr C Johanssen</b> To receive an update on the Play Areas</p> <p><b>RESOLVED</b> that an update was received (<i>attached</i>) <b>RESOLVED</b> that Councillor Irving has requested a meeting to be arranged</p>
<b>019/25</b>	<p><b>Reports</b></p> <p><b>RESOLVED</b> that a report was received from the Clerk (<i>attached</i>)</p>
<b>020/25</b>	<p><b>Planning (circulated prior to meeting)</b></p> <p><b>RESOLVED</b> that the following planning applications were received, and the Planning Authority be advised of the Council’s observations as follows:</p> <p><b>App Ref: 25/0033/S211</b> <b>Proposal:</b> Crown Lift To 1no. Beech Tree In Longtown Conservation Area <b>Location:</b> Land at Malls Knowe, English Street, Longtown, Carlisle CA6 5SB <b>NO OBSERVATIONS</b></p> <p><b>App Ref: 25/0227</b> <b>Proposal:</b> Demolition Of Single Storey Rear Extension; Erection Of Two Storey Rear Extension To Provide Kitchen &amp; Utility On Ground Floor With Bedroom &amp; Bathroom Above <b>Location:</b> Hoggsknowe, Longtown, Carlisle, CA6 5PX <b>NO OBSERVATIONS</b></p> <p><b>App Ref: 25/0234</b> <b>Proposal:</b> Erection Of Two Storey Side Extension &amp; Single Storey Rear Extension To Provide Store, Shower Room &amp; Dining Area To Ground Floor With 1no. Bedroom &amp; Dressing Room Above <b>Location:</b> 9 Liddel Road, Longtown, Carlisle, CA6 5UP <b>NO OBSERVATIONS – NEIGHBOURING PROPERTIES TO BE CONSULTED</b></p> <p><b>App Ref: 25/0240</b> <b>Proposal:</b> Demolition Of Milking Parlour Shed; Replacement With New Parlour/Cattle Handling Portal Framed Shed <b>Location:</b> Bleaberry Rigg, Longtown, Carlisle, CA6 5TT <b>NO OBSERVATIONS</b></p>

**App Ref: 25/0273**

**Proposal:** Variation Of Condition 4 (Agricultural Occupancy) Of Previously Approved Application 12/0285 (Erection Of 1no. Agricultural Worker's Dwelling) To Allow The Dwelling To Be Occupied By Persons Employed Or Last Employed In The Management Of The Private Hire Swimming Pool

**Location:** Croftlands View, Longtown, Carlisle, CA6 5RQ

**NO OBSERVATIONS**

**APPLICATION TO BE DETERMINED BY PLANNING COMMITTEE – RIGHT TO SPEAK PROCESS**

**App Ref: 25/0124**

**Proposal:** Siting Of Wheeled Single Box Trailer To Form Hot & Cold Food Takeaway

**Location:** Land south of Purdoms Crook, Sandysike, Carlisle, CA6 5ST

**THIS WAS ACCEPTED BY THE PLANNING COMMITTEE IN WORKINGTON ON THE 28 MAY 2025**

**021/25**

**Financial Matters**

**26.1 Bank Reconciliation** to 24<sup>th</sup> May 2025 – to receive a report from the RFO (*to follow*)

**26.2 Financial Transactions** to 24<sup>th</sup> May 2025 – to receive a report from the RFO (*to follow*)

**26.3 Expenditure to Approve** to 24<sup>th</sup> May 2025 – to receive a report from the RFO (*to follow*)

**26.4 Precept 2025/2026**

To note that notification of the 2025/2026 precept of £99016.68 payable to the bank was received from Cumberland Council on the 16<sup>th</sup> April 2025

**26.5 S137 Spending**

**26.6 Internal Auditor**

To consider the appointment of the internal auditor

**26.7 Internal Auditors Report**

Although the Internal Auditor is in place, this has been put back until June

**26.8 External Auditor Annual Governance and Accountability Return (AGAR 2025 and Exemption Certificate**

a. To consider the approval of the Annual Governance Statement for year ending 31<sup>st</sup> March 2025

b. To consider the approval of the Statement of Accounts for year ending 31<sup>st</sup> March 2025

c. To authorise the Chair to sign Sections 1 and 2 of the Annual Return for year ending 31<sup>st</sup> March 2025

d. To agree that Arthuret Parish Council can certify itself as exempt from a limited assurance review and authorise the Chair to sign the Certificate of Exemption to be submitted to the external auditor

e. To receive notification of Public Rights & Publication of Unaudited Annual Governance & Accountability Return for accounts year ending 31<sup>st</sup> March 2025  
**(copy of AGAR, Exemption Certificate and Accounts herewith)**

**RESOLVED** that due to the Auditor not being available until the second week in June, this will be moved to the next meeting

## **Brief/ Draft**

### **Roles and Responsibilities**

- Acting as a voice for their community.

Working to engage with residents in understanding their needs and address local issues.

- Liaising with other councillors and local authorities in addressing these issues.
- Including developing strategies and plans for the area, helping and supporting with projects and developments and informing the community on what the council are doing.
- All the while ensuring decisions lead to efficient and effective services and how well things work, together having a mutual respect, understanding of all involved roles and collaborative effective communications in making a better, beautiful and safe place to live for all to enjoy.

Christine Johanssen

Play area's update 29/05/2025.

- **The square- MULTI play Item.**
- All metal work structures secure.
- Paint work required
- Climbing wood steps need replacing.
- Graffiti needs removing.
- Rust, algae and moss requires appropriate treatment.
- Ground safety mats requires lift and fitted.

**Area – Low Risk to moderate. •**

• **The Crescent -play area•**

- 2 Cradle swings need replacing
- Supernova- all metal work structure secure
- Ground safety mats requires replaced.
- 1 cradle swing chain broken/vandalised/ wear and tear. ( Remove to replace)
- Ground surface safety mats broken/vandalised/wear and tear.( all requires replacing)
- **Area of low to moderate risk. •**

• **lochinvar play/field •**

1. All metal works are secure requires appropriate treatment.
2. All wood work requires significant treatment,
3. Hazards protruding nails from walking ropes all of which need replacing.
4. Cradle Swings need replaced
5. Safety barriers missing need replacing.
6. Ground surface needs levelled and replaced.
7. Basketball/netball blackboards need replacing.
8. No access availability restricted for prams/ disabled.
9. Rubbish/ glass/ dog Fouling and a single mattress requires removing.

• **Area of low to moderate risk•**

•**Reafield small play area•**

10. Significant damage to both spring see/saw and elephant items, requires replacing.
11. Gateway ground obstruction requires levelled throughout this area.

•**Area of low to moderate risk•**

•Dollies brae / river/ scaur•

- Multi play items and seating areas requires significant appropriate treatment.
- Vandalism/ wear and tear throughout this area, all of which needs replaced, treated, repaired or removed.
- Balance beams/ climb frame/ requires removal or replacing.
- All picnic/seating area's requires removal of graffiti/ moss/ algae – Clean and treat.
- Metal works structures requires treatment replace.
- Severe damage throughout the area in the under 7's play area.
- Whole ground safety mats broken and very unsafe.
- All fences requires removed and replaced
- Hedges requires removal for visual and visual impairment.
- Display signage of wildlife trail graffiti damaged requires replacing.
- Care must be taken accessing this area.
- Throughout this area requires significant improvement.
- **Area of significant risks•**

## Clerks Report – April & May 2025

### Correspondence from Parishioners

A gentleman on Esk Bank has kindly offered to clear some rubbish from the patch of land adjacent to the play area – Chair, Vice Chair and Clerk to have a meeting with him

Numerous emails have been dealt with

### Parish Issues Reported to:-

#### Cumberland Highways

Dangerous double yellow parking and abuse when challenged	Bridge Street	18-Mar-25		Enquiry reference: EI/239872
Pot Holes	Esk Street	29-Apr-25	02-May-25	Enquiry reference: EI/243950
Pot Holes (multiple)	Swan Street	29-Apr-25		Enquiry Reference: EI/243969
Pot hole	Netherby Street	30-Apr-25	02-May-25	Enquiry reference: EI/244034
Road Surface	A7, by the Pedestrian Crossing	30-Apr-25		

#### Cumberland Council

Car bumper	Memorial island	19-Mar-25	26-Mar-25	Unique Reference Number: 00326029
Fly tipping of mattress	Lochinvar play area	30-Apr-25		Unique Reference Number: 00330304

- Repainting of double yellow lines, white lines and disabled bays reported to Councillor T Pickstone – he has reported all of these for us and a response from Cumberland Highways is *“All road marking works are undertaken by a specialist contractor and are therefore issued periodically and packaged together according to location”*
- A disabled parking bay has been requested for outside of Boots Chemist – consultation is about to start for this
- The road surface on the A7 by the Community Centre – *“The reported location on the A7 in Longtown is currently under review and will form part of a future priority surfacing scheme In the meantime we will continue to monitor and inspect the road and undertake any repair as and when required”*
- Netherby Road to The Peth – *“We are pleased to inform you that your request has been added to our list of minor works. Rest assured, it will be addressed appropriately All proposed schemes are now being reviewed by the Cumberland Council Highway Board for funding approval”*

### The Changing Rooms

Electrician booked for the 22<sup>nd</sup> April 2025 to fault find and fix to make the electrics safe. Was at the building for 2.5 hours and cannot find fault even though there is one. Re-arranging visit

Have instructed Rentokil Hygiene Specialists for removal of mould – attending on 1 May 2025 - DONE

In the process of acquiring quotes to replace the carpet in the main room & also redecoration of the 3 rooms

Need to hire a de-humidifier – looking at costs - DONE

### Bin for Old Road

Still awaiting a response from CC to see if they will provide – have chased

Posters informing allotment holders and any other bird keepers of the mandatory housing of birds have been issued

### **Clerk Training**

I have signed up for Clerk training on the 6<sup>th</sup> and 13<sup>th</sup> May 2025 (the last sessions I could not attend due to re-issuing the tenders)

Letters to allotment plot holders have been sent

### **The following documents have also been circulated: -**

CALC - Building Safe and Strong Communities, Principles of collaboration between Town and Parish Councils, Cumbria Association of Local Councils and Cumberland Council

Cumberland Council - Cumberland Council Housing Strategy - Formal Stakeholder Consultation

CALC - Simpler Recycling waste duties

CALC – CALC news

CALC - Town and Parish Council Devolution Briefing April 2<sup>nd</sup>

CALC – Planning Policy Event

CALC – Cumbria in bloom

NALC – events newsletter

Borders, Fellside and North Carlisle Community Panel – projects that have received investment

CALC – Practitioners guide

CALC – Link to litter champion’s event

CALC – Dog fouling event mtg 1 May 2025

CALC – Training Bulletin 23.4.25

CALC – Martyn’s Law

NALC – Chief Executive Bulletin 24 April 2025

CALC – Larger Councils Development

CALC – CALC AGM

CALC - Litter Champions Event Wednesday 02 April 2025 slides

Cumbria Police - April 2025 - Carlisle & Rural

CALC - Dementia Action Week 19-23 May 2025

NALC – Chief Executive Bulletin 8 May 2025

CALC News – March and April 2025

Planning Notices – x 5

Planning Decisions – x 1

Right to Speak Planning App – x1