

MINUTES of the **ARTHURET PARISH COUNCIL MEETING** held at the **COUNCIL OFFICES, 9 ESK STREET, LONGTOWN** on **MONDAY, 2nd MARCH 2026** at **7PM**

PRESENT

Councillors G Routledge (Vice Chair), C Johanssen, E Jeffrey, M Irving, M Gunson, C Adams and R Graham and Cumberland Councillor T Pickstone

ALSO PRESENT – Parish Clerk and RFO

APOLOGIES – Councillors Sir J Graham and N Turrell

Minute Number	
179/26	<p>Apologies for Absence To receive apologies and approve reasons for absence</p> <p>RESOLVED that apologies were received from Councillors Sir J Graham and N Turrell</p>
180/26	<p>Declaration of Interest To receive declarations by elected and co-opted members of interests in respect of items on this agenda</p> <p>RESOLVED that a declaration was received from Cllr M Gunson regarding the allotments</p>
181/26	<p>Public Participation To receive representation from members of the public on issues relating to items on this agenda. <i>Members of the public are permitted to speak for up to 15 minutes (this is the total time for public participation) and are not permitted to speak at any other time during the meeting unless invited to do so by the Chair</i></p> <p>5 members of the public were present at the meeting</p> <p>Member of the public number 1 would like to ask what is happening regarding the new waste bins for the football pitch RESOLVED that the member of the public was advised that the bins had been ordered and delivery should be next week, and that a quote is being obtained for the fixing of the bins</p> <p>Member of the public number 2 wanted to ask what the Council are doing about the apple trees on Dolly's Brae RESOLVED that this item is on the agenda for later in the meeting and will be discussed then</p> <p>A resident had raised concerns regarding the footpath on the Lochinvar field, saying that it is very wet and muddy – can anything be done regarding this? RESOLVED that the Council to investigate this issue</p>

<p>182/26</p>	<p>Minutes To authorise the Vice Chair to sign, as a correct record, the minutes of the Full Council Meeting held on the 2nd February 2026 RESOLVED to authorise the Vice Chair to sign the minutes of the Full Council Meeting held on the 2nd February 2026</p> <p>To authorise the Vice Chair to sign, as a correct record, the minutes of the Finance, Staffing & General Purposes Committee Meeting held on the 9th February 2026 RESOLVED to authorise the Vice Chair to sign the minutes of the Finance, Staffing & General Purposes Committee Meeting held on the 9th February 2026</p> <p>To authorise the Vice Chair to sign, as a correct record, the minutes of the Extra-Ordinary Council Meeting held on the 12th January 2026 RESOLVED to authorise the Vice Chair to sign the minutes of the Extra-Ordinary Meeting held on the 12th January 2026</p>
<p>183/26</p>	<p>Cumberland Councillor Report To receive a report from Cumberland Councillor T Pickstone</p> <p>Green Spaces Team There is a Cumberland Council Green Spaces Team who could help the Parish Council with developing the Lochinvar field.</p> <p>Tour De France As you may know Longtown is on the route for the Tour De France and there will be a budget and infrastructure for the town. The Parish Council will be notified of further details when they are available.</p> <p>Road Surfaces I have been notified about the state of the road surfaces in Burn Street and Mill Street, and this is being investigated.</p> <p>Traffic Speed Reviews The 30mph signs/zones on the Brampton Road and Netherby Road are being moved further out of town so that the new housing developments are within the 30mph zones. If the Council can think of any other limits that need moving, please let me know as soon as possible.</p> <p>Budget Cumberland Councils budget is tomorrow and the maximum increase of 4.99% is being sought.</p> <p>Bus Shelter It has been agreed that the bus shelter outside of the Primary School is to be removed. However, the problem now is which department is going to pay for it.</p>
<p>184/26</p>	<p>Borderlands To receive an update on the progress of the project RESOLVED that an update was given to the Parish Council</p>
<p>185/26</p>	<p>Longtown Primary School MUGA To receive a report from Longtown Primary School regarding details of the project, submitting a bid for a grant and asking for Parish Council support towards further funding</p>

	<p>The headteacher of the Primary School would like to share with the Parish Council the vision for the school MUGA</p> <p>Currently the MUGA is not in a usable state, the plan is to have this space available for the whole community to use as the only facilities available are in Carlisle and some families do not have transport. It will require new flooring before it is usable and once it is completed it would benefit the whole community and possible further afield.</p> <p>It would be available to hire outside of school hours with volunteers to man it. There would also be a coded entry system to negate vandalism.</p> <p>We are in the process of applying for funding, and once this has been secured the plan will be taken to the wider community.</p> <p>Is there a possibility of Section 106 money being available for this project?</p> <p>RESOLVED that the RFO to enquire about the Section 106 money</p>
186/26	<p>To receive a report from representatives on other bodies (if applicable)</p> <p>Allotment Committee – Cllrs M Gunson and C Adams RESOLVED that the collection of rents has started RESOLVED that activity has started on a lot of the plots RESOLVED that there is some fly tipping opposite the allotment gates on the Brampton Road</p> <p>Village Veg – Cllrs C Johanssen and E Jeffrey RESOLVED that Cllr C Johanssen reported that residents are looking forward to the Easter display RESOLVED that Cllr E Jeffrey reported that the Valentine’s Day display had been removed and that the Easter display nearly ready to be put up RESOLVED that Gleasons are donating another tonne of soil for a raised bed</p>
187/26	<p>SID’s To receive a report regarding installation</p> <p>RESOLVED that Cllr M Irving has a meeting with Keiron from Highways on 3rd March to discuss siting the SIDs on Swan Street (before the school) and Netherby Road (leaving town)</p>
188/26	<p>Dolly’s Brae To agree on a decision regarding the apple trees on Dolly’s Brae</p> <p>RESOLVED that the trees are to be pruned back and to look at moving the trees</p>
189/26	<p>Tour De France To note that the Tour De France will be going through Longtown in 2027 and consider the possibility of a town working group</p> <p>RESOLVED that this was mentioned in Cumberland Councillor T Pickstone’s report earlier</p>
190/26	<p>Town Clock To receive a quotation for the repair of the clock</p> <p>RESOLVED that the quote was received, and it was agreed to proceed to repair the clock during the week, which is the lower price RESOLVED that the Clerk to start organising this</p>

<p>191/26</p>	<p>Lochinvar Field – Cllr. C Johanssen To receive an update from Cllr. C Johanssen regarding the meeting with Cumberland Councils Green Spaces Team</p> <p>RESOLVED that Cllr C Johanssen had met with the Green Spaces Team and Lorraine Davies to see what can be done with the Lochinvar field.</p> <p>RESOLVED that the Parish Council, Green Spaces Team, Raise Cumbria and Lorraine Davies could all work together to progress plans for this area</p> <p>RESOLVED that Lorraine Davies as the Community Development officer, has offered help regarding external funders</p>
<p>192/26</p>	<p>Financial Matters</p> <p>192.1 Bank Reconciliation to end of February 2026 To receive a report from the RFO (<i>to follow</i>)</p> <p>192.2 Financial Transactions to end of February 2026 To receive a report from the RFO (<i>to follow</i>)</p> <p>192.3 Expenditure to Approve to end of February 2026 To receive a report from the RFO (<i>to follow</i>)</p> <p>RESOLVED that all the above were received and noted</p>
<p>193/26</p>	<p>Reports To receive and note a report from the Clerk detailing what has been worked on in February 2026 (<i>copy herewith</i>)</p> <p>RESOLVED that the report was received and noted</p>
<p>175/26</p>	<p>Planning (<i>circulated prior to meeting</i>) To consider the following planning applications</p> <p>App Ref: 25/0674 Proposal: Variation Of Condition 2 (Approved Documents) & 13 (One Way System) Of Previously Approved Application 23/0297 (Erection Of Replacement Petrol Filling Station And Convenience Store, Fuel Canopy And Fuel Pumps, Associated Car Park, Infrastructure And Under Ground Fuel Tanks Following Demolition Of Existing Petrol Filling Station, Warehouse Building, Residential Dwellings Comprising 6a And 6b Bank Street; And Refurbishment Of 12 & 14 Bridge Street) To Amend The Proposed Design</p> <p>Location: Esso Bridge Street Garage, 12 & 14 Bridge Street, 6a & 6b Bank Street, Longtown, Carlisle</p> <p style="text-align: center;">NO OBSERVATIONS</p>

ARTHURET PARISH COUNCIL

BANK RECONCILIATIONS AT 28th FEBRUARY 2026

UNITY TRUST CURRANT ACCOUNT - 20544740

Balance b/f at 31/01/26	3,070.09		
Transfers from 20544753	1,000.00	Transfers to 20544753	20,000.00
Income	42,859.23	Expenditure	10,895.06
W/off		Balance c/f	16,034.26
	<u>46,929.32</u>		<u>46,929.32</u>

Bank Reconciliation

Balance per statement @ 28.02.26 16,559.61

Less o/s cheques

Mr T Gardner	300001	42.00
Mr T Gardner	300003	59.40
Whitesyke garden ctr	300004	303.95
Mr K Murchison	300006	120.00

525.35

16,034.26

UNITY TRUST INSTANT ACCESS - 20544753

Balance b/f at 31/01/26	1,280.31		
Transfers from 20544740	20,000.00	Transfers to 20544740	1,000.00
Income	1,429.83		
Interest Received			
		Balance c/f	21,710.14
	<u>22,710.14</u>		<u>22,710.14</u>

	<u>Balance B/F</u>	<u>Balance C/F</u>
Account -	3,070.09	16,034.26
Account -	1,280.31	21,710.14
	<u>£ 4,350.40</u>	<u>£ 37,744.40</u>

I certify that I have checked the above figures and am satisfied, to the best of my belief and knowledge, that they accurately represent the financial position of the Parish Council at the end of the year indicated.

ARTHURET PARISH COUNCIL

BANK RECONCILIATIONS AT 31st JANUARY 2026

UNITY TRUST CURRANT ACCOUNT - 20544740

Balance b/f at 29/12/25	1,500.00		
Transfers from 20544753	1,000.00	Transfers to 20544753	0.00
Income	6,353.88	Expenditure	5,825.79
W/off		Balance c/f	3,028.09
	<u><u>8,853.88</u></u>		<u><u>8,853.88</u></u>

Bank Reconciliation
 Balance per statement @ 31.01.26 3,070.09

Less o/s cheques
 Mr T Gardner 300001 42.00

42.00

3,028.09

UNITY TRUST INSTANT ACCESS - 20544753

Balance b/f at 29/12/25	2,274.71		
Transfers from 20544740	0.00	Transfers to 20544740	1,000.00
Income			
Interest Received	5.60	Balance c/f	1,280.31
	<u><u>2,280.31</u></u>		<u><u>2,280.31</u></u>

	<u><u>Balance B/F</u></u>	<u><u>Balance C/F</u></u>
Account -	1,500.00	3,028.09
Account -	2,274.71	1,280.31
	<u><u>£ 3,774.71</u></u>	<u><u>£ 4,308.40</u></u>

I certify that I have checked the above figures and am satisfied, to the best of my belief and knowledge, that they accurately represent the financial position of the Parish Council at the end of the year indicated.

EXPENDITURE TO APPROVE/RATIFY

1. SUMMARY OF REPORT

This report details the expenditure to approve since the last meeting of the Council.

2. RECOMMENDATIONS

2.1 That the undernoted expenditure of £10,850.06 is **APPROVED**

3. REPORT

3.1 The following expenditure transactions require to be approved/ratified*:-

Detail	Supplier	Net	VAT	Gross
Service charge	Unity Trust Bank	6.00		6.00
Xmas Lunches	Sycamore Tree	1,031.66	206.34	1,238.00
Crib erect/remove	N Mossop	150.00		150.00
Clerk Wages August	N Rushworth February	1,154.87		1,154.87
RFO Wages August	T Robinson August	1,175.67		1,175.67
Electric	Smartestenergy	2,327.79	465.55	2,793.35
Tax/Nl/dwp	HMRC	2,641.92		2,641.92
Phone /Broadband	OneCom	78.95	15.79	94.74
Water	Waterplus	36.62		36.62
Audit	Moore	523.25	105.25	631.50
Stationery	Carlisle Business Sup	21.35	4.27	25.62
Printing Allotments	Murrays Printers	59.00		59.00
Disabled Ramp	The Ramp Factory	140.00	28.00	168.00
Changing Rooms	S Rushworth	173.43		173.43
Village veg	E Jeffrey	17.99		17.99
Rodent Bait	T Gardner	59.40		59.40
Plants	Whitesyke	303.95		303.95
Xmas tree erection/removal	K Murchison	100.00	20.00	120.00
		10,004.54	845.52	10,850.06

Councillor signature.....

Councillor signature.....

FINANCIAL TRANSACTIONS

1. SUMMARY OF REPORT

This report details the expenditure incurred and the income received from 1st February 2026 to 28th February 2026.

2. RECOMMENDATIONS

2.1 that the undernoted expenditure of £10,850.06 is **NOTED**, and

2.2 the undernoted income of £42859.23 is **NOTED**.

3. REPORT

3.1 The following expenditure transactions require to be noted:-

Supplier	Description	net	vat	gross
Unity Trust Bank	Service Charge	6.00		6.00
Sycamore tree	Xmas Lunches	1031.66	206.34	1238.00
N Rushworth	February wage	1154.87		1154.87
T Robinson	February wage	1175.67		1175.67
N Mossop	Crib erect/remove	150.00		150.00
Smartestenergy	Electric	2327.79	465.55	2793.35
OneCom	Broadband	78.95	15.79	94.74
Waterplus	Water	36.62		36.62
E Jeffrey	Dobbin Mill	17.99		17.99
Moore	Audit	523.25	105.25	631.50
HMRC	Tax & NI	2641.92		2641.92
Carlisle Business sup	Stationery	21.35	4.27	25.62
Murrays Printers	Allotments	59.00		59.00
The Ramp Factory	Disabled Ramp	140.00	28.00	168.00
S Rushworth	Changing Roms	173.43		173.43
T Gardner	Rodent Bait	59.40		59.40
Whitesyke	Plants	303.95		303.95
K Murchison	Xmas tree erect/remove	100.00	20.00	120.00
		10,004.54	845.52	10,850.06

3.2 The following income receipts require to be noted:-

Supplier	Description	net	vat	gross
Barclays Bank	To close Bank	42859.43		42859.43
		£42859.43		£42859.43

Clerks Report – February 2026

Correspondence from Parishioners

Numerous emails have been dealt with

Dealing with contractors for quotes

General admin duties

Compiling the Caretaker roles and adverts and Issuing

Correspondence sent to the Planning Inspectorate regarding objection to the Incinerator at Rockcliffe

Arranging a site meeting with Highways (regarding SIDs)

Council Rooms

Obtaining quotes for H&S work that needs to be done

Issues Reported to Relevant Authorities

Dog fouling has been reported to Cumberland Council

Fly tipping of old tyres at Sandysike bus shelter reported to Cumberland Council

Overflowing waste bin at the bottom of Esk Bank reported to Cumberland Council

The following documents have also been circulated: -

CALC - FW: URGENT – ACTION REQUIRED BEFORE 1 APRIL 2026 - ASSERTION 10

CALC - Weekly Update - 28 January 2026

CALC - FW: What's on - February - Cumberland Family Hubs

Cumberland Council - Cumberland Council - Supported Housing Strategy – Consultation

NALC - Chief executive's bulletin - 29 January 2026

NALC - NALC events

CALC - Nature Recovery for Town and Parish Councils – the CALC / Cumbria Local Nature Recovery Strategy Workbook

CALC - Weekly update - 4 February 2026

NALC - Chief executive's bulletin - 5 February 2026

CALC - FW: Cumbria Ecoskills project

CALC - FW: Martyn's Law - new products live.

NALC – NALC events

CALC - Weekly update - 11 February 2026

CALC - Cumbria Combined Authority - briefing - 25 February

CALC - FW: Community Emergency Hubs Launch

NALC - Chief executive's bulletin - 12 February 2026

NALC - Chief executive's bulletin - 19 February 2026

CALC - FW: Great Cumbrian Litter Pick

CALC - FW: Upcoming Digital Skills Training from CloudyIT – Ready to Share

CALC - Reminder: Cumbria Combined Authority Briefing – 25 February at 7pm

Planning Notices – x 1

Notification of Planning Decision – x1