

MINUTES of the **ARTHURET PARISH COUNCIL MEETING** held at the **COUNCIL OFFICES, 9 ESK STREET, LONGTOWN** on **MONDAY, 13th APRIL 2026** at **7PM**

PRESENT

Councillors Sir J Graham (Chair), G Routledge (Vice Chair), C Johanssen, E Jeffrey, M Irving, M Gunson, C Adams and R Graham

ALSO PRESENT – Parish Clerk and RFO

APOLOGIES – Cumberland Councillor T Pickstone

Minute Number	
195/26	<p>Apologies for Absence To receive apologies and approve reasons for absence</p> <p>RESOLVED that apologies were received from Cumberland Councillor T Pickstone</p>
196/26	<p>Declaration of Interest To receive declarations by elected and co-opted members of interests in respect of items on this agenda</p> <p>RESOLVED that a declaration was received from Cllr C Johanssen regarding the ICC MUGA project</p>
197/26	<p>Public Participation To receive representation from members of the public on issues relating to items on this agenda. <i>Members of the public are permitted to speak for up to 15 minutes (this is the total time for public participation) and are not permitted to speak at any other time during the meeting unless invited to do so by the Chair</i></p> <p>RESOLVED that no members of the public were present</p>
198/26	<p>Minutes To authorise the Chair to sign, as a correct record, the minutes of the Full Council Meeting held on the 2nd March 2026</p> <p>RESOLVED to authorise the Chair to sign the minutes of the Full Council Meeting held on the 2nd March 2026</p>
199/26	<p>Cumberland Councillor Report To receive a report from Cumberland Councillor T Pickstone</p> <p>RESOLVED that the following report was received and read out in the meeting</p>

	<p>A few of things to report:</p> <ul style="list-style-type: none"> You will have seen that public consultation on the Borderlands Place Plan investments is taking place later this month with an exhibition at the Community Centre. I have been liaising with the traffic management team in Highways about getting traffic speed monitoring put in place in the 30mph zones on both the Brampton Road and Carlisle Road. I am hoping that this would evidence (what we all know to be the case!) of exiting speed in both areas so that further action can be taken. I am doing work at the moment with the Council's Planning Team about both St Michael's Drive and Waverley Road both of which have unfinished road surfaces, with a view to this being enforced by the Council. <p>Anything else let me know. I am conscious that Gordon emailed me when I was on leave last week about lighting columns which I have not yet dealt with, but will!</p>
<p>200/26</p>	<p>To receive a report from representatives on other bodies (if applicable)</p> <p>Longtown Community Centre Board of Trustees – Cllr Sir J Graham RESOLVED that the usage of the Centre is up and that the gym is doing well</p> <p>Allotment Committee – Cllrs M Gunson and C Adams RESOLVED that the collection of rents is nearly finished RESOLVED that 3 tenants have left and 1 set of keys returned RESOLVED that empty plots are being given to residents on the waiting list RESOLVED that inspections of plots will be undertaken within the next month</p> <p>Village Veg – Cllrs C Johanssen and E Jeffrey RESOLVED that the Easter decorations have been taken down RESOLVED that the Pergola, paid for by Irving Construction, has been erected RESOLVED that residents have complimented Cllr E Jeffrey and volunteer J Jefferson on the area, saying it is now more usable with the seating and grass cutting RESOLVED that volunteer village vegger J Jefferson will be planting the fruit and vegetables soon</p> <p>Borderlands Project – Cllr M Gunson RESOLVED that there has been no further meeting since the last Council Meeting RESLOVED that there are public consultations due to take place on the 21st and 28th April at the Community Centre</p>
<p>201/26</p>	<p>SID's To receive a report regarding installation</p> <p>RESOLVED that Cllr M Irving had a meeting with Ewan from Highways on 3rd March to discuss siting the SIDs on Swan Street (before the school) and Netherby Road (leaving town)</p> <p>RESOLVED that the Clerk had sent letters to residents regarding the siting of the SID on Swan Street and awaiting responses</p> <p>RESOLVED that if no concerns/objections are received then the siting should go ahead</p>

<p>202/26</p>	<p>Applications for Grants To receive and agree on the following applications for grants</p> <p>202.1 Longtown Flower Show – requesting £1000 RESOLVED to award £500</p> <p>202.2 Longtown Primary School – for the school MUGA project RESOLVED to award £500</p> <p>202.3 Waverley Road Neighbourhood Watch – for the planting of spring bulbs on Netherby Road RESOLVED to award £100 and let them know about other grants they can apply for</p>
<p>203/26</p>	<p>Requests from Residents of Waverley Road To receive requests for:</p> <p>203.1 ‘Welcome to Longtown’ sign on Netherby Road</p> <p>203.2 Litter bins for Netherby Road by the bridge and at the entrance to the lonning leading to the football field</p> <p>RESOLVED that both requests be passed on to Cumberland Councillor T Pickstone</p>
<p>204/26</p>	<p>Lochinvar Pathway To receive and agree on quote received to update the pathway from Lochinvar Close to the play area</p> <p>RESOLVED that the report was received and agreed and that the Clerk had started to look at grants for this work</p>
<p>205/26</p>	<p>Social Enterprise Town – Cllr E Jeffrey To receive a report from Cllr E Jeffrey</p> <p>RESOLVED that the report was received and noted (<i>copy herewith</i>)</p>
<p>206/26</p>	<p>Food Cumberland – Cllr E Jeffrey To receive a report from Cllr E Jeffrey</p> <p>RESOLVED that the report was received and noted (<i>copy herewith</i>)</p>
<p>207/26</p>	<p>Bobbin Mill To agree a way forward with the siting of a new bench at Bobbin Mill</p> <p>RESOLVED that Cllrs C Adams, R Graham, M Gunson and C Johanssen will meet at Bobbin Mill on Wednesday 15th April at 13:30 to assess the situation and report back with their findings</p>
<p>208/26</p>	<p>Cumbria Local Nature Recovery Strategy – Cllr E Jeffrey To receive a report from Cllr E Jeffrey</p> <p>RESOLVED that the report was received and noted (<i>copy herewith</i>)</p>

<p>209/26</p>	<p>Bus Stops To receive a report regarding a request/bus stop for the A7 near to the Community Centre</p> <p>RESOLVED that Cumberland Councillor T Pickstone is looking into this as there are funds available for bus stops</p>
<p>210/26</p>	<p>Financial Matters</p> <p>210.1 Bank Reconciliation to end of February 2026 To receive a report from the RFO <i>(to follow)</i></p> <p>210.2 Financial Transactions to end of February 2026 To receive a report from the RFO <i>(to follow)</i></p> <p>210.3 Expenditure to Approve to end of February 2026 To receive a report from the RFO <i>(to follow)</i></p> <p>RESOLVED that all the above were received and noted <i>(copies herewith)</i></p>
<p>211/26</p>	<p>Reports To receive and note a report from the Clerk detailing what has been worked on in March 2026 <i>(copy herewith)</i></p> <p>RESOLVED that the report was received and noted</p>
<p>212/26</p>	<p>Planning <i>(circulated prior to meeting)</i> To consider the following planning applications</p> <p>App Ref: 26/0104 Proposal: Erection Of 14no. CCTV Cameras In Connection With Proposed Petrol Filling Station And Convenience Store (Previously Approved Permission 23/0297) Location: Bridge Street Garage, 20 Bridge Street, Longtown, Carlisle, CA6 5UD NO OBSERVATIONS</p> <p>App Ref: 25/0711 Proposal: Change Of Use Of Land To Extend Existing Caravan Park To Accommodate 30no. Units Location: Camelot Caravan Park, Longtown, Carlisle, CA6 5SZ The Parish Council have no objections to the number of caravans to be sited and welcome the planting of trees, however, the Council's previous comments regarding the entrance and exit to the site still remains</p> <p>App Ref: 26/0161 Proposal: Display Of 4no. Illuminated Fascia Signs; 1no. Illuminated Petrol Forecourt Canopy Fascia; 4no. Non-Illuminated Wall Mounted Signs; 1no. Non Illuminated Free Standing Sign & 1no. Flag Sign Location: Spar Stores Bridge Street Service Station, 20 Bridge Street, Longtown, Carlisle, CA6 5UD The Parish Council would like the illuminated signs to be switched off at night when the petrol station closes, so that neighbours are not kept awake by the lighting</p> <p>App Ref: 26/0189 Proposal: Erection Of A Detached Outbuilding For Ancillary Residential Use Location: Croftlands View, Longtown, Carlisle, CA6 5RQ NO OBSERVATIONS</p>

	<p>App Ref: 26/0174 Proposal: Site Alterations Comprising The Installation Of Plant And Associated Works To Facilitate Electric Vehicle Charging Infrastructure Location: Units A and B, Woodlands, Longtown, Carlisle, CA6 5TR NO OBSERVATIONS</p>
<p>213/26</p>	<p>Planning Notification of Withdrawal of Planning Application</p> <p>App Ref: 25/0339 Proposal: Construction Of New Access For Timber Extraction Location: Draughtsike Wood, North East of Easton, Longtown</p> <p>RESOLVED that this was noted</p>

DRAFT

PART B

<p>214/26</p>	<p>Caretaker Role Chair and Vice Chair to inform the Council of applications and interviews</p> <p>RESOLVED that the Council were informed of 2 applications and that interviews had taken place</p> <p>RESOLVED that the Council to offer the roles to the 2 candidates with a start date of 5th May</p> <p>RESOLVED that the RFO informed the Council that a quad was not to be used on Parish land – further discussion needs to take place regarding this</p>
<p>215/26</p>	<p>Chair to inform the Council of Complaints Received</p> <p>RESOLVED that the Chair informed the Council that complaints had been received regarding another Councillor’s conduct and that this matter is to be referred to the Monitoring Officer. Several other complaints were also to be addressed.</p>

DRAFT

Elizabeth Jeffrey < elizabeth.jeffrey@arthuretparishcouncil.gov.uk >

Wed, 08 Apr 2026 9:05:03 AM +0100

To "clerk"<clerk@arthuretparishcouncil.gov.uk>

Summary of meeting held Longtown Memorial hall community centre 9th April. 2026.

The team has decided to focus on the acquisition of the Lochinvar School field for various uses such as town gala, wildlife.

They are requesting that the parish council approach Cumberland Council to lease the whole of the Lochinvar School field.

However it was pointed out that there was planning for houses on some of the area so this may not allow the acquisition.

Is this something for the agenda?

There is also attention on draining the Lochinvar play area field.

Someone needs to get a quote. There are some grants for it but not for the full amount.

They are also attempting to set up a business group however Vanessa, from Graham's Arms was very sceptical as to who would attend.

All ideas have to be self funded.

There is another meeting next month.

Elizabeth

Food Cumberland

Gosling Syke
Houghton
Carlisle

Wednesday 18th March

This meeting was held at Cumbria Wildlife trust Gosling Syke Cumbria to get people to attend, grow things and share experiences.

This can be done by Community food growing such as community allotments, spare land, raised beds.

Cumberland Council is supporting the national 'Right To Grow' campaign by developing a community growing licence which legally allows communities to use pieces of Council owned land for food growing. Also, if there is derelict land the council would consider owning it to lease out to a community growing project.

The model is growing edibles which leads onto learning, cooking and health and wellbeing. The logo is 'If you eat, you're in'

Everyone has a right to food but the Cumberland Council does not have to do this, it is up to these groups. We need more food hubs and food pantries. 'Nourish' is a good community foodbank model.

We hate food waste and we encourage composting.

There are grants for food hubs You need to research and apply for grants.

We are encouraging the planting of fruit trees and vegetables where communities can help themselves or it goes to Community Centres for distribution or for their Community Food hub.

Growing fruit and vegetables and accessing nature is good for mental health. Some doctors are referring patients to Community Allotments etc to be outdoors and to encourage social inclusion. There is a new community garden in Egremont where they support people with mental health issues for 1 day a week for 1 year. This should also have the inclusion of children to experience harvesting, apple press days and drawing.

To begin a community garden you need the land, seeds, equipment and most importantly the volunteers to run the project. We need to encourage small groups, usually volunteers, doing small steps. Unfortunately, you have to seek your own money through donations or grants. A suggestion was the Facebook page 'owt for nowt'. Also, the Lottery Fund is now for Community Groups. There are plastic seed trays available, for free at Gosling Syke.

Elizabeth Jeffrey 21st March 2026

Cumbria Local Nature Recovery Strategy Workbook

Penrith Rugby Club 24th March, 2026

In the U.K. most nature has been depleted and also internationally, wildlife is disappearing.

Parish and Town Councils can help with actions in the community which can begin to help enormously.

This can be achieved by maintaining the existing habitats, create new areas of habitat for the native species to flourish.

Cumbria is one of 48 strategies. This is required by the environmental Act 2021. The Environment Act 2021 is a statement of biodiversity and it identifies opportunities for nature recovery.

This strategy must be local led. The LNRS will not do it for you it is guidance only. The hard work begins now by 'Joining the dots for nature'.

- Why.
We must begin making space for nature. Getting bigger and better and joined up spaces for nature. Take and embrace what you have and make space for nature. We need Parish Councils to take action. This must be done for nature. Also, it is good for health and wellbeing because spending time outside is good for health.
- Where
Any locally Town or Parish owned land can be used to create woodland, gardens or grassland. Encourage volunteers to take part to identify these areas. Also, to identify and halt the spread of non-native species of plants. It is up to the local council and residents to take action on nature recovery. Identify what we already own and draw up a map. Plan what you could have and what is possible. Create a Habitat map and identify local wildlife species.
Privately owned land can be given a licence to grow or acquired for the use of the Parish or Town Councils.
- Who
Identify Volunteers who have a good physical attribute and encourage and work with them. This must be community led.

These actions Must be undertaken by law and Town and Parish Councils must follow and consider and enhance biodiversity, plan and act upon what is agreed. Town and Parish Councils can have the greatest impact. Town and Parish Councils need to have a dedicated Nature Councillor and or a Volunteer.

Encourage residents to plant flowers, put up bird boxes, swift bricks and bee houses. Communicate with newsletters, flyers, media, events and Facebook pages.

Please inform CALC your intentions and your progress. Together we can make the Vision a

Reality.

Cumbria Wildlife trust will assist with advice, information, support and empowerment. Encourage the planting of trees, nurseries, wildlife areas and gardens. Its all about Wildlife, wild places and people.

If you have mapped an area of importance to Nature this could be used in planning applications.

Natural England can supply a grant.

Elizabeth Jeffrey

26th March, 2026.

DRAFT

ARTHURET PARISH COUNCIL

BANK RECONCILIATIONS AT 31st MARCH 2026

UNITY TRUST CURRANT ACCOUNT - 20544740

Balance b/f at 28/02/26	16,034.26		
Transfers from 20544753	0.00	Transfers to 20544753	0.00
Income	0.00	Expenditure	8,109.11
		Balance c/f	7,925.15

W/off

16,034.26

16,034.26

Bank Reconciliation

Balance per statement @ 31.03.26

7,945.15

Less o/s cheques

F stark	300007	10.00
P Clarke	300008	10.00

20.00

7,925.15

UNITY TRUST INSTANT ACCESS - 20544753

Balance b/f at 28/02/26	21,710.14		
Transfers from 20544740	0.00	Transfers to 20544740	0.00
Income			
Interest Received	58.76		
		Balance c/f	21,768.90

21,768.90

21,768.90

Balance B/F

Balance C/F

Account -	16,034.26	7,925.15
Account -	21,710.14	21,768.90

£ 37,744.40

£ 29,694.05

I certify that I have checked the above figures and am satisfied, to the best of my belief and knowledge, that they accurately represent the financial position of the Parish Council at the end of the year indicated.

FINANCIAL TRANSACTIONS

1. SUMMARY OF REPORT

This report details the expenditure incurred and the income received from 1st March 2026 to 31st March 2026.

2. RECOMMENDATIONS

2.1 that the undernoted expenditure of £8,062.21 is **NOTED**, and

2.2 the undernoted income of £58.76 is **NOTED**.

3. REPORT

3.1 The following expenditure transactions require to be noted:-

Supplier	Description	net	vat	gross
ACS	Electricity	222.47		222.47
CALC	Training	40.00		40.00
D Beattie	Riverside Cleaner	414.00		414.00
OneCom	Phone/Broadband	257.90	51.58	309.48
Smartest Energy	Electric	202.18	10.11	212.29
Smartest Energy	Electric	269.60	20.98	290.58
WaterPlus	Water	705.12	141.02	846.14
John Smith Electrical	Christmas Lights	1307.50	241.50	1449.00
E Jeffrey	Bobbin mill	36.00		36.00
T Robinson	Wages	1202.75		1202.75
N Rushworth	Keyboard	28.99	4.50	33.49
E Jeffrey	Mileage	34.20		34.20
N Rushworth	Wages	1154.87		1154.87
Cumbria Education	Community Grant	200.00		200.00
Cumberland Council	Play Area Inspection	362.10		362.10
E Mlynek	Hedge Removal	1150.00		1150.00
OneCom	Phone/Broadband	414.00	16.29	97.74
Unity Trust Bank	Service Charge	7.00		7.00
		7,576.13	486.08	8,062.21

3.2 The following income receipts require to be noted:-

Supplier	Description	net	vat	gross
Unity Bank	Interest	58.76		58.76
		£58.76		£58.76

EXPENDITURE TO APPROVE/RATIFY

1. SUMMARY OF REPORT

This report details the expenditure to approve since the last meeting of the Council.

2. RECOMMENDATIONS

2.1 That the undernoted expenditure of £100,920.88 is **APPROVED**

3. REPORT

3.1 The following expenditure transactions require to be approved/ratified*:-

Detail	Supplier	Net	VAT	Gross
Play Area	Streetscape	80,000.00	16,000.	96,000.00
2 x Door locks	Locksmith Carlisle	210.00	42.00	252.00
Photocopier	Grenkeleasing Ltd	132.84		132.84
Strimmer fuel	D Birtwhistle	7.00		7.00
Document shredding	Lancashire shredding	55.85	11.17	67.02
Council Tax	Cumberland Council	961.35		961.35
Riverside cleaner	D Beattie	414.00		414.00
Grass cutting	Irvings	1638.00	273.00	1365.00
Bin replacements	Glasdon	1085.76	180.96	904.80
Window cleaning	J Robb	34.00		34.00
3 x Wooden benches	Whitesykes Garden	782.87		782.87
		84,413.75	16,507.13	100,920.88

Councillor signature.....

Councillor signature.....

Clerks Report – March 2026

Correspondence from Parishioners

Numerous emails have been dealt with

Tree needs pruning on English Street – I shall go with some secateurs and trim back

Dealing with contractors for quotes on the following

Moles on The Scaur & Dolly's Brae

Apple trees on Dolly's Brae

Pathway at Lochinvar, installing bollards and installing the new bins at the football field

Contacted the Clock repair company and waiting to hear back on dates for repair

Contracts for the new employees

- There has been positive feedback regarding the grass cutting and the frequency of the cuts
- There has also been positive feedback regarding the removal of the tree line/hedge at Dolly's Brae
- I am in contact with Paul Jopson regarding the issue of speeding traffic around the town
- I have been in contact with Julie Minns MP office regarding the SID for the A6071, and answered their questions that they have, so hopefully something will come of this
- I have been in contact with Zurich Insurance to ask about using volunteers to dismantle the wooden play equipment and am waiting for a response

The following documents have also been circulated: -

CALC - Introduction of the New Digital AGAR Submission Portal

Cumbria Police - Your Policing Update: Carlisle

CALC - Weekly update - 25 February 2026

NALC - Chief executive's bulletin - 26 February 2026

Nugent Hilliard - Action Against Pylons: Scottish Borders Alliance

Cumbria Community Foundation February newsletter

Presentations from Border Fellside and North Carlisle Community Panel Network Resilience Event - February 2026

CALC - FW: What's on - March - Cumberland Family Hubs

CALC - FW: Our Cumberland Libraries Ambassador revealed, good news for Workington and Millom, new customer service locations and more.

Harker substation – Upcoming Supergrid Transformer (SGT) delivery

CALC - FW: Reminder: Cumbria Combined Authority Briefing – 25 February at 7pm

CALC - FW: Request for case studies for Cumbria Nature Recovery Workbook

CALC - 4 March 2026

Action Against Pylons - Action Against Pylons: Scottish Borders Alliance

NALC - Chief executive's bulletin - 5 March 2026

CALC - REMINDER: CALC Health Determinants Research Collaboration Event - Wednesday 11 March 7pm via Teams

CALC - FW: Budget agreed for Council services, New office for HM Coroner's service and more

CALC - REMINDER: CALC Health Determinants Research Collaboration Event - Wednesday 11 March 7pm via Teams

AAP:SBA Meeting Saturday 21st March at The Border Club Hawick

CALC - Reminder: Local Councils & Climate Action – bookings close soon

NALC - Chief executive's bulletin - 12 March 2026

CALC - Neighbourhood Policing Guarantee meetings

CALC - FW: Upcoming Digital Skills Training from CloudyIT

CALC Chief Officer Post Advert
CALC - FW: Community Resources
C/C - FW: Carlisle District Payphone removal proposal/s
NALC - NALC events
Action Against Pylons - Meeting This Saturday 21st March - Border Club Hawick 2pm
CALC - Weekly Bulletin - 11 March 2026
CALC - CALC News - January & February 2026
CALC - Chief executive's bulletin - 19 March 2026
Cumbria Police - Your Policing Update: Carlisle & rural
NALC events
CALC - Weekly Bulletin - 23 March 2026
CALC - FW: News and updates from the Cumbria People and Nature Network
CALC - FW: Upcoming Digital Skills Training from CloudyIT – Ready to Share
NALC - FW: Legal bulletin - 30 March 2026
NALC - Chief executive's bulletin - 2 April 2026
CALC - LNRS Workbook Launch, 24 March - resources are now on the CALC website

Planning Notices – x 5

Notice of Withdrawn Planning Application – x1

DRAFT