



# ARTHURET PARISH COUNCIL

**MINUTES of the MEETING of THE ANNUAL MEETING held in the LONGTOWN MEMORIAL HALL COMMUNITY CENTRE on THURSDAY, 29<sup>th</sup> MAY 2025**

**PRESENT**

Councillor Sir JFS Graham (Chair), Councillor G Routledge (Vice Chair), Councillor M Gunson, Councillor C Adams, Councillor M Irving and Councillor C Johanssen

**ALSO PRESENT - RFO**

**APOLOGIES**

Councillor R Graham, Councillor E Jeffrey, Cumberland Councillor T Pickstone and the Parish Clerk

<b>Minute Number</b>	
<b>001/25</b>	<p><b>Election of Chair</b></p> <p><b>RESOLVED</b> that Councillor Sir James Graham was elected as Chair of Arthuret Parish Council</p>
<b>002/25</b>	<p><b>Declaration of Acceptance of Chair</b></p> <p><b>RESOLVED</b> that Councillor Sir James Graham signed the Declaration of Acceptance of Office</p>
<b>003/25</b>	<p><b>Election of Vice Chair</b></p> <p><b>RESOLVED</b> that Councillor G Routledge was elected as Vice Chair</p>
<b>004/25</b>	<p><b>Apologies for Absence</b></p> <p><b>RESOLVED</b> that apologies were received from Councillors R Graham and E Jeffrey, Parish Clerk and Cumberland Councillor T Pickstone</p>
<b>005/25</b>	<p><b>To Appoint Committees and Sub Committees</b></p> <ul style="list-style-type: none"> <li>• Finance, Staffing &amp; General Purposes Committee</li> </ul> <p><b>RESOLVED</b> that Councillors J Graham, M Gunson, C Johanssen, C Adams, G Routledge and M Irving are members of this Committee</p> <ul style="list-style-type: none"> <li>• Property and Playing Fields Committee</li> </ul> <p><b>RESOLVED</b> that Councillors J Graham, M Gunson, C Johanssen, C Adams, G Routledge and M Irving are members of this Committee</p>
<b>006/25</b>	<p><b>Standing Orders and Financial Regulations</b></p> <p>To re-adopt the Standing Orders and Financial Regulations</p> <p><b>RESOLVED</b> that these were adopted</p>
<b>007/25</b>	<p><b>Assets</b></p> <p>To review and update, if required, the assets register</p>

	<b>RESOLVED</b> that the Asset Register be updated and issued
<b>008/25</b>	<b>Insurance</b> To confirm the Parish Council has insurance cover in respect of all risks  <b>RESOLVED</b> to stay insured with Zurich Insurance
<b>009/25</b>	<b>Subscriptions</b> To review the Parish Council's subscriptions  <b>RESOLVED</b> to renew subscriptions with CALC for £312.96 and NALC for £168.30
<b>010/25</b>	<b>Meeting Calendar for the Year 2025/2026</b> To consider a report from the Clerk  <b>RESOLVED</b> that 3 dates to be changed and issued to Councillors

**The Full Council Meeting of Arthuret Parish Council was held after this Annual Meeting**