



## ARTHURET PARISH COUNCIL

You are summoned to a meeting of the **ARTHURET PARISH COUNCIL** that will be held at **LONGTOWN MEMORIAL HALL COMMUNITY CENTRE** on **MONDAY 12<sup>th</sup> MAY 2025 at 7pm**

Nicola Rushworth – Parish Clerk  
Council Rooms  
9 Esk Street  
Longtown  
CA6 5PU

7<sup>th</sup> May 2025

*Nicola Rushworth*

[clerk@arthuretparishcouncil.gov.uk](mailto:clerk@arthuretparishcouncil.gov.uk)

### AGENDA

<b>1</b>	<b>Apologies for Absence</b> To receive apologies and approve reasons for absence
<b>2</b>	<b>Declaration of Interest</b> To receive declarations by elected and co-opted members of interests in respect of items on this agenda
<b>3</b>	<b>Public Participation</b> To receive representation from members of the public on issues relating to items on this agenda. <i>Members of the public are permitted to speak for up to 15 minutes and are not permitted to speak at any other time during the meeting unless invited to do so by the Chairman</i>
<b>4</b>	<b>Minutes</b> To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on the 7 <sup>th</sup> April 2025  To authorise the Chairman to sign, as a correct record, the minutes of the meeting of the Finance, Staffing and General Purposes Committee held on the 30 <sup>th</sup> April 2025
<b>5</b>	<b>Cumberland Councillor Report</b> To receive a report from Cumberland Councillor T Pickstone
<b>6</b>	<b>To receive a report from representatives on other bodies</b> 6.1 Longtown Community Centre Board of Trustees – Cllr Sir JFS Graham 6.2 Allotment Committee – Cllrs M Gunson and C Adams 6.3 Village Veg – Cllrs M Gunson and C Johanssen 6.4 CAP Initiative – Cllrs G Routledge and C Johanssen 6.5 Borderlands Project – Cllr M Gunson 6.6 Borderlands Project – Community Representative Cllr C Johanssen

7	<p><b>Financial Matters</b></p> <p><b>7.1</b> Bank Reconciliation to 24<sup>th</sup> April 2025 – to receive a report from the RFO <i>(to follow)</i></p> <p><b>7.2</b> Financial Transactions to 24<sup>th</sup> April 2025 – to receive a report from the RFO <i>(to follow)</i></p> <p><b>7.3</b> Expenditure to Approve to 24<sup>th</sup> April 2025 – to receive a report from the RFO <i>(to follow)</i></p>
8	<p><b>SIDs – Cllr M Irving</b></p> <p>To receive a report from the RFO regarding installation</p>
9	<p><b>Litter Bins on the old School Field – Cllr M Irving</b></p> <p>To receive a report regarding the bins on the old school field</p>
10	<p><b>Grants</b></p> <p>To receive an update regarding funding for benches</p> <p>To consider the amount of funding for the Longtown Flower Show</p>
11	<p><b>Notice Board – Cllr E Jeffrey</b></p> <p>To consider a request for a notice board in Easton</p>
12	<p><b>Festive Lunch – Clerk</b></p> <p>To consider dates for the Senior Citizens Festive Lunch at the Community Centre</p> <ul style="list-style-type: none"> <li>• Currently Saturday, 6<sup>th</sup> December and Saturday, 13<sup>th</sup> December are available to book and we can set up on the Friday before from 6pm onwards</li> </ul>
13	<p><b>Quote – Clerk</b></p> <p>To receive and agree to a quote regarding electrical work and installation of electric heating at the Council Offices</p>
14	<p><b>VE Day – Cllr C Johanssen</b></p> <p>To receive an update on the VE Day Celebrations</p>
15	<p><b>Councillors Roles and Responsibilities – Cllr C Johanssen</b></p> <p>To receive an update on Councillors Roles and Responsibilities</p>
16	<p><b>Play Areas – Cllr C Johanssen</b></p> <p>To receive an update on the play areas</p>
17	<p><b>Reports</b></p> <p>To receive a report from the Clerk detailing what has been worked on in April 2025 <i>(copy herewith)</i></p>
18	<p><b>Planning <i>(circulated prior to meeting)</i></b></p> <p>To consider the following planning applications</p> <p><b>App Ref:</b> 25/0033/S211</p> <p><b>Proposal:</b> Crown Lift To 1no. Beech Tree In Longtown Conservation Area</p> <p><b>Location:</b> Land at Malls Knowe, English Street, Longtown, Carlisle CA6 5SB</p>

	<p><b>App Ref:</b> 25/0227  <b>Proposal:</b> Demolition Of Single Storey Rear Extension; Erection Of Two Storey Rear Extension To Provide Kitchen &amp; Utility On Ground Floor With Bedroom &amp; Bathroom Above  <b>Location:</b> Hoggsknowe, Longtown, Carlisle, CA6 5PX</p> <p><b>App Ref:</b> 25/0234  <b>Proposal:</b> Erection Of Two Storey Side Extension &amp; Single Storey Rear Extension To Provide Store, Shower Room &amp; Dining Area To Ground Floor With 1no. Bedroom &amp; Dressing Room Above  <b>Location:</b> 9 Liddel Road, Longtown, Carlisle, CA6 5UP</p>
19	<p><b>Planning – Notification of Decisions</b></p> <p><b>App Ref:</b> 25/0093  <b>Proposal:</b> Erection Of Proposed Calf Shed  <b>Location:</b> Randalinton Farm, Longtown, Carlisle, CA6 5SX</p> <p style="text-align: center;"><b>DECISION: GRANT PERMSSION</b></p>

Unit 23, Denton Holme Trade Centre,  
Carlisle, Cumbria, CA2 5DF  
01228 409485  
[info@boblancasterandsonltd.co.uk](mailto:info@boblancasterandsonltd.co.uk)

**Date**  
03 April 2025

**Quotation Reference**  
Lighting and heating

**Quotation To**  
Nicola Rushworth  
Arthuret Parish Clerk  
9 Esk Road  
Longtown  
CA6 5PU

[clerk@arthuretparishcouncil.gov.uk](mailto:clerk@arthuretparishcouncil.gov.uk)

DESCRIPTION	AMOUNT
<p>Dear Nicola,</p> <p style="padding-left: 40px;">Thank you for allowing me the opportunity to provide a quotation for the work required at 9 Esk Road. Please see below a breakdown of work allowed for, as discussed.</p> <p><u>Meeting Room</u></p> <p>Replace 8 square light fittings with 8 no. circular 20 Watt LED fittings. Supply and fit 3 no. 1600 Watt Rointe K-Series radiator radiators and replace each switched fuse spur with a single socket.</p> <p><u>Office</u></p> <p>Supply and fit 1 no. 1430 Watt Rointe K-Series radiator heater and replace the mains wired smoke detector</p> <p><u>Passage to kitchen</u></p> <p>Supply and fit 1 no. 550 Rointe K- Series radiator heater and wire a single socket to serve said heater. This wiring will be housed within surface trunking.</p> <p>It is therefore my pleasure to quote the following price</p>	
Replacement lighting	£ 440.00
Meeting room heaters	£ 1,950.30
Office heater	£ 583.31
Passage heater	£ 462.00
Smoke detector	£ 45.00
continued.....	



VAT Registration No. 533573151

NIC No. 21081

DESCRIPTION	AMOUNT
<p>Should this quotation be acceptable, all works carried out and materials supplied will be guaranteed for 12 months from the date of completion.</p> <p>Yours sincerely,</p> <p><i>Martin J Lancaster</i></p>	

This quotation is valid for 28 days from date above. If you have any questions concerning this quotation, contact Martin on number / email above.

SUBTOTAL	£ 3,480.61
VAT RATE	20.00%
VAT	£ 696.12
OTHER	-
<b>TOTAL</b>	£ 4,176.73



NIC No. 21081

VAT Registration No. 533573151

## Clerks Report – April 2025

### Correspondence from Parishioners

A gentleman on Esk Bank has kindly offered to clear some rubbish from the patch of land adjacent to the play area – Chair, Vice Chair and Clerk to have a meeting with him

### Parish Issues Reported to:-

#### Cumberland Highways

Dangerous double yellow parking and abuse when challenged	Bridge Street	18-Mar-25		Enquiry reference: EI/239872
Pot Holes	Esk Street	29-Apr-25	02-May-25	Enquiry reference: EI/243950
Pot Holes (multiple)	Swan Street	29-Apr-25		Enquiry Reference: EI/243969
Pot hole	Netherby Street	30-Apr-25	02-May-25	Enquiry reference: EI/244034
Road Surface	A7, by the Pedestrian Crossing	30-Apr-25		

#### Cumberland Council

Car bumper	Memorial island	19-Mar-25	26-Mar-25	Unique Reference Number: 00326029
Fly tipping of mattress	Lochinvar play area	30-Apr-25		Unique Reference Number: 00330304

### The Changing Rooms

Electrician booked for the 22<sup>nd</sup> April 2025 to fault find and fix to make the electrics safe. Was at the building for 2.5 hours and cannot find fault even though there is one. Re-arranging visit

Have instructed Rentokil Hygiene Specialists for removal of mould – attending on 1 May 2025 - DONE

In the process of acquiring quotes to replace the carpet in the main room

Need to hire a de-humidifier – looking at costs

### Bin for Old Road

Still awaiting a response from CC to see if they will provide – have chased

Posters informing allotment holders and any other bird keepers of the mandatory housing of birds have been issued

### Clerk Training

I have signed up for Clerk training on the 6<sup>th</sup> and 13<sup>th</sup> May 2025 (the last sessions I could not attend due to re-issuing the tenders)

Letters to allotment plot holders have been sent

### The following documents have also been circulated: -

CALC - Building Safe and Strong Communities, Principles of collaboration between Town and Parish Councils, Cumbria Association of Local Councils and Cumberland Council

Cumberland Council - Cumberland Council Housing Strategy - Formal Stakeholder Consultation

CALC - Simpler Recycling waste duties

CALC – CALC news

CALC - Town and Parish Council Devolution Briefing April 2<sup>nd</sup>  
CALC – Planning Policy Event  
CALC – Cumbria in bloom  
NALC – events newsletter  
Borders, Fellside and North Carlisle Community Panel – projects that have received investment  
CALC – Practitioners guide  
CALC – Link to litter champion’s event  
CALC – Dog fouling event mtg 1 May 2025  
CALC – Training Bulletin 23.4.25  
CALC – Martyn’s Law  
NALC – Chief Executive Bulletin 24 April 2025  
CALC – Larger Councils Development  
CALC – CALC AGM  
CALC - Litter Champions Event Wednesday 02 April 2025 slides  
Cumbria Police - April 2025 - Carlisle & Rural

Planning Notices – x 2  
Planning Decisions – x 1