

**Minutes of a meeting of Arthuret Parish Council held on  
Monday 4th September 2023 at 7.00pm at the Longtown Community Centre**

**Present**

Cllrs. Sir JFS Graham, (Chair) G Routledge, M Gunson, C Adams, C Johannsen, Rev. E Robinson and County Cllr T Pickstone.

**Apologies**

**Minute No 288**

Apologies and reasons for absence were received from Cllrs R Graham.

**Members of  
the public**

**Minute No 289**

There were 4 members of the public in attendance, welcomed by the chairman, and invited to raise issues/concerns relating to the parish.

Resident 1 brought to the attention of the council ongoing problems on his plot at the allotments, Carlisle Road. Both the police and the RSPCA have been contacted by the tenant and are aware of the issues, The resident reported that family members had attended for medical attention due to catching infection from the products thrown onto his plot. Cllr M Gunson, as the parish councillor representing the council on the Allotment Committee acknowledged the committee was aware of these complaints and requested they see the paperwork from the appropriate authority, noted.

It was also noted that the appointed, trained Allotment Committee rodent member did not have access to the plot to address vermin control.

The chairman proposed, and it was agreed, that a site meeting is arranged to view the plot to discuss this issue further.

The resident expressed an interest in being co-opted to the parish council filling one of the existing vacancies.

Resident 2 Referred to Minute no. 259 of the July meeting and expressed he was unhappy with how this had been addressed by the clerk with specific reference to his perception the clerk was negative in supporting agencies working together regarding and the frustration on lack of progress with the installation of a MUGA at Old Road Lochinvar site with Section 106 funding from Gleeson Homes with no community consultation to date.

The clerk. in response, stated there had been no indication that the chair and vice chair had spoken with and were aware of the meeting regarding the Borderlands Initiative and Cumberland County Council officers to discuss this, hence the reason why the clerk stated the council, as land owners were not aware of this. It was acknowledged in the meeting the clerk was not informed

this had been discussed and agreed with the chair and vice chair prior to the July meeting.

Miscommunication had been a problem and it was acknowledged this had led to misunderstanding in relaying information. The clerk explained the reason for responding to the resident in requesting on the morning of the meeting to receiving minutes of the July meeting and these minutes were draft until agreed and had offered to send a copy of these minutes following agreement at the meeting they were a correct record. Resident 2 was thanked for his commitment to progress youth facilities in the parish.

Resident 3 gave a presentation on an exciting project, Christmas Tree Festival of Light , working with Arthuret Parochial Church Council who have been offered the church as the venue, to develop a project that will be ongoing in future years. Hazel Tomlinson was acknowledged in supporting this and taking the project forward. The support and contribution from local businesses and residents noted.

This to be held 1<sup>st</sup>-3<sup>rd</sup> December and involving young, elderly, all schools, in this initiative.

It was agreed the parish council were fully supportive of this initiative and , subject to the ongoing changes from Cumbria Community Foundation Community Pot, a grant of £500 agreed. Cumberland Cllr T Pickstone also agreed a grant of £500 from his allocation from Cumberland Council.

Resident 3 also raised concerns of ongoing issues with those living in Riverside Housing on the Sycamore tree development. Clerk made all aware this was a Police/ Riverside housing issue.

Resident 4 requested an update on the installation of the Speed Indication Devices, this was given. It was confirmed that Cumberland Council had given permission for the SID installation, the clerk had requested the cost to erect the posts to install SID and was awaiting the written contract works schedule with CC.

**Report from**  
**Cumberland Cllr**  
**T Pickstone**  
**Minute No 290**

Cumberland Cllr T Pickstone reported

- It was hoped to reduce the speed restriction to 20mph at The Square in response to residents' concerns, speeding was being addressed by the police.
- Addressing the problem with faulty pelican crossing at High Street ,also it was reported flooding on the

- pavement to the front of 13 English Street premise.
- The contractor working at the riverside was complimented on the good work and lots of positive feedback from residents.
  - Allocated £500 from Councillors budget to Ward towards Senior citizens Christmas party.
  - Gave a brief update on the Place plan (Borderland funding, meeting scheduled for 27<sup>th</sup> September.
  - Cllr Rev E Robinson made councillors aware that within the plans for consideration was to stop traffic turning from the A7 onto Arthuret Road past the Community Centre. All proposals were at an early stage. 3 areas of the town were Mary Street, Community Centre and Bank Street were being considered to develop under the Place Plan.

**Declaration of  
Interest Minute  
No 291**

Cllr M Gunson allotments.

**Police matters  
Minute No 292**

There were no police in attendance,

**Minute of 3rd  
July Meeting  
Minute No 293**

The minutes of the meeting held on 3<sup>rd</sup> July were agreed with following amendments.

Noted the clerk was not in agreement with this amendment that was proposed by Cumberland Cllr Tim Pickstone, who was reminded that this was inadmissible for a Cumberland Councillor to propose an amendment. Following a resident raising issues and explanation given to the reason of the minute recorded. Notes of this meeting reflect clerks' concern.

Minute No 259 the council agreed to amendment to read " The

Chair and Vice Chair were aware prior to the meeting of the 3<sup>rd</sup>

July that Resident 1 would be in discussion and that they were in

agreement to discuss " SID installation reference land owned by

the parish council subject to Section 106 agreement with no

reference to council minutes. That the clerk was unaware of this

discussion until the meeting of 4<sup>th</sup> September."

Reference Minute No 263

Cllr C Johanssen requested, under Board of Trustees Community Centre report that " to increase footfall" is removed

**Minutes of  
Finance Meeting  
Minute No 294**

The minutes of the Finance meeting held on 19<sup>th</sup> July were agreed and signed by the chairman as a true record with following amendment.

All Policies apart from Social Media were adopted.

It had already been agreed to sign up to The Dignity and Respect Policy,.

Standing Orders and Financial Regulations to be reviewed.

**Minutes of 21<sup>st</sup>  
August  
Minute No 295**

The minutes of the meeting held on the 21<sup>st</sup> August were agreed and signed by the chairman as a true record

**Report from  
representatives  
on other bodies  
Minute No 296**

**CAP Initiative**

Cllr C Johanssen reported the next meeting to be held online 27<sup>th</sup> September.

**Community Centre Board of Trustees**

The AGM would be held on the 11<sup>th</sup> September at 1pm.

**Allotment Committee**

Cllr M Gunson gave the names of those won prizes for the Best Kept Allotment.

Cllr C Johanssen said well done to children of Longtown Primary School who entered and won quite a few prizes at the show.

**Incredible Edible Food Project**

No update received. It was noted that residents near Bobbin Mill had asked when the troughs would be tidied up.

**Festive  
celebrations  
Minute No 297**

It was agreed the Senior citizens Christmas party would be held either 8<sup>th</sup> or 15<sup>th</sup> December, to be confirmed at October meeting.

Clerk to

- check with caterers they will be available.
- Order 2 new festive light displays
- J Smith contractors to fit new timers, erect, maintain and remove displays.
- Check with and confirm Audek Timbers can pick up, deliver and remove the crib to and from Crofthead.

**Remembrance  
Sunday Minute  
No 298**

Cllr Rev. E Robinson confirmed a change in the service at the War Memorial from previous year. There will be a community service in the Longtown Memorial Hall instead of the church.

**Council Rooms**  
**Minute No 299**

Work progressing well, electrical works still to be done. Regarding the ingress of water, Moot Hall, Cllr Rev E Robinson has spoken with the Cumberland Building Society. It was agreed a joint meeting with representation of the parish council and Parochial Church Council to discuss future arrangements of the Mot Hall that was no longer leased to the parish council.

**Grants for**  
**projects Minute**  
**No 300**

It was agreed unanimously to give a grant of £500 from the Beckburn Community Pot towards the Christmas Tree Festival of Light event. The clerk reported Grantscape had reclaimed the grant for play provision at The Square, this can be reapplied for at a later date. The grants to the riverside safety equipment, notice boards to be progressed by the clerk.

**Clerks report**  
**Minute No 301**

The clerk reported the following.

- The website was currently not online, the clerk was addressing this with the providers.
- The clerk asked for an update when the Coronation medals would be given to the Pear Tree Nursery and Longtown Primary School children. Clerk instructed to contact LPS Headteacher to liaise with the Chair on distribution.

**Planning**  
**Minute No 302**

Clerk to request extension to planning application no. received 4<sup>th</sup> September, no papers available on planning portal at time of meeting.

**Date of Finance**  
**meeting Minute**  
**No 303**

Finance meeting to be held on 13<sup>th</sup> November.

**Correspondence**  
**Minute No 304**

All circulated prior to the meeting.

1. CALC Annual Review
2. Civility and Respect training
3. Training and Development Programme
4. CALC AGM 30<sup>th</sup> September
5. NALC Newsletter
6. Community Engagement and Community Planning Training
7. NALC event





































