

ARTHURET PARISH COUNCIL

You are summoned to a meeting of **Arthuret Parish Council** that will be held in the **Parish Council offices** on **Monday 16th September 2024 at 7pm**

Nicola Rushworth – Parish Clerk
Council Rooms
9 Esk Street
Longtown
CA6 5PU
clerk@arthuretparishcouncil.gov.uk

11th September 2024

Nicola Rushworth

AGENDA

1	Apologies for Absence To receive apologies and approve reasons for absence
2	Declaration of Interest To receive declarations by elected and co-opted members of interests in respect of items on this agenda
3	Public Participation To receive representation from members of the public on issues relating to items on this agenda. <i>Members of the public are permitted to speak for up to 15 minutes and are not permitted to speak at any other time during the meeting unless invited to do so by the Chairman</i>
4	Minutes To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on the 5 th August 2024
5	Cumberland Councillor Report To receive a report from Cumberland Councillor T Pickstone and to give an update on issues regarding Riverside Housing
6	To receive a report from representatives on other bodies <ul style="list-style-type: none">6.1 Longtown Community Centre Board of Trustees – Cllr Sir JFS Graham6.2 Allotment Committee – Cllrs M Gunson and C Adams6.3 Village Veg – Cllrs M Gunson and C Johansen6.4 CAP Initiative – Cllrs G Routledge and C Johanssen6.5 Borderlands Project – Cllr M Gunson6.6 Borderlands Project – Community Representative Cllr C Johanssen
7	Speed Indication Devices To receive a report from Cllrs G Routledge, M Irving and RFO on the installation of the devices
8	Riverside Lifesaving Equipment To receive an update on the lifesaving equipment
9	Bridge Lighting Column To receive an update on the lighting column on Longtown bridge (<i>copy herewith</i>)

10	<p>Financial Matters</p> <p>10.1 Bank Reconciliation to 24th August 2024 – to receive a report from the RFO (<i>copy herewith</i>)</p> <p>10.2 Financial Transactions to 24th August 2024 – to receive a report from the RFO (<i>copy herewith</i>)</p> <p>10.3 Expenditure to Approve to 24th August 2024 – to receive a report from the RFO (<i>copy herewith</i>)</p> <p>10.4 Monitoring Report – to receive a report detailing income and expenditure to 31st August 2024 against the budget</p> <p>Grant Application Form To consider the grant application form and confirm funding for APC (<i>copy herewith</i>)</p> <p>External Audit Report To receive and consider report from the external auditor Moor UK (<i>to follow</i>)</p>
11	<p>Reports</p> <p>To receive a report from the Clerk detailing what has been worked on in August (<i>copy herewith</i>)</p> <p>To receive a report from the RFO detailing what has been worked on in August (<i>to follow</i>)</p>
12	<p>Planning (<i>circulated prior to meeting</i>) To consider the following planning applications</p> <p>Application Ref: 24/0392 Proposal: Erection Of Single Storey Extension To Existing Warehouse To Provide Offices And Welfare Facilities; Works Include Recladding Of Existing Warehouse Location: Unit 10, Sandysike, Longtown, Carlisle, CA6 5SR</p> <p>Application Ref: 24/0502 Proposal: Erection Of Single Storey Rear Extension To Provide Sunroom (Part Retrospective) Location: The Chapel, Longtown, Carlisle, CA6 5NX</p> <p>Application Ref: 24/0391 NOTIFICATION OF AMENDED DETAILS/FURTHER INFORMATION Proposal: Erection Of Storage Shed For Timber Storage & Grading Location: T G Norman (Timber) Ltd, Site 25, Longtown, Carlisle, CA6 5TR</p>

Bridge Lighting Column

From Gary Wardle of Highways

“I can confirm that Cumberland Council will cover the cost for the refurbishment of the column on Esk Bridge. The column will have a standard LED head installed albeit smaller than the other columns on the A7. I’m afraid should you wish for a heritage head you would need to pursue that yourselves. We recommend that you leave the LED head on as this will cover the footway/road network only whereas a heritage one could affect the river lighting etc.

The LED light head will also be less maintenance going forward and outlast any other type”

Have reached out to a firm that specialise in heritage lamps and I am waiting on prices, guidance on light pollution over the river and lead times

AGENDA ITEM 10.1

ARTHURET PARISH COUNCIL

BANK RECONCILIATIONS AT 23rd AUGUST 2024

BARCLAYS CURRENT ACCOUNT - 70122297

Balance b/f at 25/7/24	-6,585.69		
Transfers from 40479306	6,937.38	Transfers to 40479306	0.00
Income	0.00	Expenditure	2,609.62
Written off		Balance c/f	-323.30
N Moscrop 705547	150.00		
A Warwick 705559	150.00	Diff. On CHQ 705612	0.61
HMRC 705566	817.62		
HMRC 705589	817.62		
	<u>2,286.93</u>		<u>2,286.93</u>

Bank Reconciliation

Balance per statement @ 23.8.24 1,500.00

Less o/s cheques

P Kirkup b/f & c/f	705608	41.68
Murray Printers	705622	38.82
P Clulow	705623	160.00
Glasdon	705624	1030.21
Carlisle Business Supplies	705625	138.59
D Beattie	705626	414.00

1823.30

(323.30)

BARCLAYS PREMIUM ACCOUNT – 40479306

Balance b/f at 25/7/24	47,930.42		
Transfers from 70122297	0.00	Transfers to 70122297	6,937.38
Income			
Interest Received		Balance c/f	40993.04
	<u>47,930.42</u>		<u>47,930.42</u>

BARCLAYS GRATUITY ACCOUNT - 90167215

Balance b/f at 25/7/24	896.99		
Interest Received		Balance c/f	896.99
	<u>896.99</u>		<u>896.99</u>

Balance B/FBalance C/F

Account - 70	(6,585.69)	(323.30)
Account - 40	47,930.42	40,993.04
Account - 90	896.99	896.99
	<u>£42,241.72</u>	<u>£41,566.73</u>

I certify that I have checked the above figures and am satisfied, to the best of my belief and knowledge, that they

I certify that I have checked the above figures and am satisfied, to the best of my belief and knowledge, that they

FINANCIAL TRANSACTIONS

1. SUMMARY OF REPORT

This report details the expenditure incurred and that no income was received from 26th July 2024 to 25th August 2024.

2. RECOMMENDATIONS

2.1 that the undernoted expenditure of £2,609.62 is **NOTED**.

3. REPORT

3.1 The following expenditure transactions require to be noted:-

Supplier	Description	net	vat	gross
Mr Seker	Tree damage	600.00	150.00	750.00
Murrays printers	re issue of previous chq 705330	32.35	6.47	38.82
Paul Clulow	Grass cutting	160.00		160.00
Glasdon	life saving equipment	858.51	171.70	1030.21
Carlisle Business supplies	Chair & first aid kit	115.49	23.10	138.59
D Beattie	Riverside cleaner	414.00		414.00
Sensible IT	Website	65.00	13.00	78.00
		£2,245.35	£364.27	£2,609.62

EXPENDITURE TO APPROVE/RATIFY

1. SUMMARY OF REPORT

This report details the expenditure to approve since the last meeting of the Council.

2. RECOMMENDATIONS

2.1 That the undernoted expenditure of £8,095.65 is **APPROVED**

3. REPORT

3.1 The following expenditure transactions require to be approved/ratified*:-

Detail	Supplier	Net	VAT	Gross
Clerk Wages August	N Rushworth August	1041.04		1041.04
RFO Wages August	T Robinson August	1042.44		1042.44
Grass Cutting	E Mylnek	300.00		300.00
Room Hire	Community Centre	26.00		26.00
Grants work	K Murchinson	1200.00	240.00	1440.00
Water	Waterplus	5.67		5.67
Reimburse re Bungalow rates & Water	K Johnson	1359.02		1359.02
New website	LA Technology	320.00	64.00	384.00
Clerk wages Sept	N Rushworth Sept	1041.04		1041.04
RFO Wages Sept	T Robinson Sept	1042.44		1042.44
Riverside cleaner	D Beattie	414.00		414.00
		£7,791.65	£304.00	£8,095.65

Councillor signature.....

Councillor signature.....

ARTHURET PARISH COUNCIL

APPLICATION FOR FINANCIAL ASSISTANCE

ORGANISATION

Name of Organisation			
Details of Contact Person	Name		
	Address		
	Email:		
	Tel No Day	Tel No Evening	
Purpose of organisation			
Current Membership	Adults	Juniors	% of membership resident in Kirkandrews on Esk parish

PROJECT

Details of the project in respect of which this application is made			
Total cost or estimated total cost	£	Amount of grant requested	£

FINANCIAL INFORMATION

Organisation's Current Balance	£	Surplus or deficit for previous financial year	£
Funding available from own resources	£		
Details of funding available from other sources or already obtained			
Details of applications for funding made but not included in above			

Please include the following information and include any additional details which may support your application	<ul style="list-style-type: none"> The constitution or rules of your organisation/group (not required for registered charities) The most recent annual accounts of your organisation/group Bank statement from the last month from all accounts of the organisation/group Quotes (if purchasing items you must provide quotes from at least two different sources)
--	--

Signature of Authorised Member			
Date of application		Position in Organisation	

Clerks Report – August 2024

Items that have been worked on in August 2024

New Website

This is now live with a lot of information on it. However, it is being developed further

Asset List

This is now complete and, on the website

Risk Assessment

This is on the website

SIDs

After Tim Pickstone chased Abigail, I have had an email from Kieron Wilkinson and meeting took place with Mark, Tina and Kieron

Allotment Letters

28 days' notice to vacate letters have been sent – 28 days is up on the 30th September

Broadband and Phone

Now up and running

Bridge Lighting

Mark and I had a quick meeting with Gary Wardle (report attached to agenda)

Bridge

Contacted the Environment Agency about removing the debris and trees that have washed down river and are now wrapped around the bridge footings

Large Metal Gates by The Bungalow

Have contacted propertyservices@cumberland.gov.uk regarding damage to the gates. Still waiting to hear back

Documents Circulated

3 x planning applications

3 x CALC training bulletins

CALC partnership information

Cumbria local nature recovery strategy newsletter

CALC AGM invitation

CALC - guestlist nomination 50th Anniversary Celebration at Carlisle Cathedral

Wyseby Hill Energy Farm newsletter

NALC Events

NALC newsletter

NALC Legal bulletin

CALC news July and August