

# ARTHURET PARISH COUNCIL

## MINUTES of the Meeting of Arthuret Parish Council held in the COMMUNITY CENTRE, LONGTOWN on 1<sup>st</sup> July 2024

### PRESENT

Councillor Sir JFS Graham (Chair), Councillor G Routledge (Vice Chair), Councillor M Gunson, Councillor C Adams, Councillor M Irving, Councillor C Johanssen, Councillor R Graham and Cumberland Councillor T Pickstone

Parish Clerk and Parish RFO and 1 member of the public

Minute Number	
494	<b>Declaration Of Interest</b> RESOLVED that Cllrs M Gunson and C Johanssen have an interest in the allotments
495	<b>Public Participation</b> To note that 1 member of the public was in attendance to raise 2 allotment issues RESOLVED to note that fencing requires attention To note an update to be given regarding installation of CCTV RESOLVED to note that the CCTV has been ordered and arrival is imminent  RESOLVED that Councillor M Gunson stated there was giant hogweed growing on the riverbank, Dollys Brae and on the island  RESOLVED that the Clerk to contact S Nicholson regarding treatment of the giant hogweed
496	<b>Police Matters</b> None received although newsletters are already circulated to councillors directly
497	<b>Resignation of Parish Councillor</b> RESOLVED that the resignation of Councillor L Mason had been received RESOLVED that the Clerk to send a letter of thanks from the council RESOLVED that the Clerk to inform the monitoring office of the resignation
498	<b>To receive a report from representatives on other bodies</b> <b>498.1 Longtown Community Centre Board of Trustees – Cllr Sir JFS Graham</b> RESOLVED that planning for the 100-year celebration in September is on track RESOLVED that Kate Thompson is leaving at the end of July after 40 years' service  <b>498.2 Allotment Committee – Cllr M Gunson and C Adams</b> RESOLVED that the AGM and voting for a change of allotment committee members is to be held on the 24 <sup>th</sup> July 2024 in the Council Rooms at 7pm RESOLVED that Cllr JFS Graham to speak and Cllr G Routledge to chair the meeting during the election process RESOLVED that the voting forms are to be sent this week as the closing date for nominations is the 19 <sup>th</sup> July 2024 RESOLVED that a financial report be produced by the RFO RESOLVED that the National Allotment Society now charge £3 per tenant and not per tenancy RESOLVED that there are 87 tenants RESOLVED to move to a different provider RESOLVED to look at a different way of registering tenants

	<p><b>498.3 Village Veg – Cllr M Gunson and Cllr C Johanssen</b>  RESOLVED that the strawberry patch is doing very well, and parishioners have been utilising this  RESOLVED that the middle patch is not doing so well with not many seeds germinating  RESOLVED that Cllr C Johanssen has some vegetables to be planted</p>
	<p><b>498.4 CAP Initiative – Cllrs G Routledge and C Johanssen</b>  RESOLVED that Cllr C Johanssen had sent further numerous emails with no response  RESOLVED that Cllr C Johanssen has asked if this project is still ongoing</p> <p><b>498.5 Borderlands Project – Cllr M Gunson</b>  RESOLVED that the next meeting is on the 18<sup>th</sup> July 2024  RESOLVED that the shortlist for funding is to be finalised in Autumn</p> <p><b>498.6 Borderlands Project – Community Representative Cllr C Johanssen</b>  RESOLVED that communications have been received regarding project ideas</p>
<b>499</b>	<p><b>Minutes</b>  The minutes of the meeting held on the 3<sup>rd</sup> June 2024 were submitted</p> <p>RESOLVED to authorise the Chairman to sign the minutes of the meeting held on the 3<sup>rd</sup> June 2024, confirmed as a true record</p>
<b>500</b>	<p><b>Local Government Act 1985</b>  Street Naming and numbering, land to south east of St Michaels Drive, Brampton Road Longtown CA6 5FB – Fawns Wood Way</p> <p>RESOLVED to reply to Cumberland Council suggesting Fawn Wood Way – Clerk to action</p>
<b>501</b>	<p><b>Speed Indication Devices</b>  A report was submitted by Cllr M Irving  RESOLVED to note that a meeting had taken place between Highways and Cllrs G Routledge and M Irving agreeing the siting of 2 SIDs, 1 on the A7 and the other on the A6071</p> <p>RESOLVED that the Clerk is to contact A Dodds of Cumberland Council to arrange a meeting regarding the siting of a further 2 SIDs on the Netherby Road and Moor Road</p> <p>RESOLVED to note that the grant application for the SIDs does not state the monies granted is for installation  RESOLVED that the RFO to investigate</p> <p>RESOLVED to note that a request for a 30mph road marking on leaving Longtown on the A7 be painted on the road surface  RESOLVED to note that the disabled parking bays in Longtown are no longer visible  RESOLVED that Cumberland Councillor T Pickstone to investigate the rules for road markings</p>
<b>502</b>	<p><b>Dollys Brae Works</b>  To receive a report from Cllr G Routledge of works required following damage to a resident's property at Bank Street  RESOLVED to note that we are still waiting for a quote regarding the damage to summerhouse electrics and damage to a fence  RESOLVED to note that 2 invoices have been paid for tree work in Dollys Brae</p>
<b>503</b>	<p><b>Friends of Arthuret Church</b>  To consider setting up again the Friends of Arthuret Church group, agree which council members would serve on the group and what further action, if any, to take at the present time  RESOLVED to note that Cllrs JFS Graham, G Routledge and other members of the subcommittee meet with the APPC before the end of July to discuss</p>

<b>504</b>	<p><b>Commemoration Benches for D-Day 80<sup>th</sup> Anniversary</b></p> <p>To receive an update from RFO regarding funding from Beckburn</p> <p>RESOLVED that the RFO would like to know what type of benches are being considered</p> <p>RESOLVED that these should be metal benches with a theme for the Jubilee, Coronation and D-Day 80<sup>th</sup> Anniversary</p> <p>RESOLVED that the RFO will obtain details and circulate to the Council</p> <p>RESOLVED that a request was made for an addition bench at Lovers Lane bus shelter</p>
<b>505</b>	<p><b>Moot Hall</b></p> <p>To receive an update on discussions with Arthuret Parochial Church Council on any plans for Moot Hall</p> <p>RESOLVED that Cllrs JFS Graham and G Routledge to combine this meeting with Friends of Arthuret Church meeting (minute number 503)</p>
<b>506</b>	<p><b>Riverside Lifesaving Equipment</b></p> <p>To review the order and consider installation once the order is received</p> <p>RESOLVED to note that the order had been received</p> <p>RESOLVED to note that 2 more vandal proof lifebuoys are to be ordered</p> <p>RESOLVED to note that the 3 bins are not suitable and metal ones should be ordered</p> <p>RESOLVED to note that the RFO is to negotiate with Glasdon regarding sending back 3 bins and reordering the metal ones</p> <p>RESOLVED to note that the 'No Bathing' safety sign on the bridge is not clearly visible</p> <p>RESOLVED that the clerk contact Cumberland Council to reposition the sign</p>
<b>507</b>	<p><b>Play Area Inspections</b></p> <p>To consider the annual play area inspection email from Cumberland Council (circulated)</p> <p>RESOLVED that the annual play area inspection to take place</p> <p>RESOLVED that Cllr C Johanssen to seek training, through CALC, for RPII Routine Inspectors Course to be held in September in Penrith at a cost of £125</p> <p>RESOLVED to note that there is an area being used as a fire pit at Dollys Brae</p> <p>RESOLVED that the Clerk is to seek advice/opinion on the matter</p>
<b>508</b>	<p><b>Financial Matters</b></p> <p><b>Expenditure</b></p> <p>To receive a report from the RFO on expenditure to approve (copy herewith)</p> <p>RESOLVED that the total expenditure of £2,730.97 to be approved</p> <p><b>Funds Transfer</b></p> <p>To consider the transfer of funds from the Gratuity account to the Current account</p> <p>RESOLVED that Cllrs G Routledge and M Gunson are to go to Barclays bank to sign documentation for the transfer of funds from the Gratuity account to the Current account</p> <p><b>Change to banking arrangements</b></p> <p>To consider a report from the RFO</p> <p>RESOLVED that the report recommended changing its current banking arrangements with Barclays by closing the account and a single current account to be opened with Unity Trust Bank</p> <p>RESOLVED to note that this was approved by the Council</p> <p>To ratify the appointment of J Batey to carry out the internal audit for the year ending 31st March 2024</p> <p>RESOLVED to note the appointment was ratified</p>
<b>509</b>	<p><b>To receive a report from Cumberland Councillor T Pickstone</b></p> <p>Road Surfaces</p> <p>RESOLVED that Netherby Road, Old Road, Moor Road and the A7 are in a poor state</p> <p>RESOLVED that Moor Road was scheduled for resurfacing 2 years ago, Moor Road was re-assessed and concluded that resurfacing was not required as it did not meet the criteria</p> <p>RESOLVED to note that Cumberland Councillor Pickstone has requested a re-assessment of Moor Road</p>

**Planning Applications (circulated prior to meeting)**

RESOLVED that the following applications are received, and the Planning Authority be advised of the Council's observations as follows:

**Application Ref: 24/0374**

**Proposal:** Display Of Non-Illuminated Fence/Wall Mounted And Post Mounted Directional Signage

**Location:** Units A and B, Woodlands, Longtown, Carlisle, CA6 5TR

**NO OBSERVATIONS**

**Application Ref: 24/0354**

**Proposal:** Erection Of Detached Outbuilding To Form A Residential Annexe To Provide Ancillary Accommodation

**Location:** Tall Trees, Sandysike, Longtown, Carlisle, CA6 5SR

**FURTHER INVESTIGATION NEEDED**

**Application Ref: 24/0392**

**Proposal:** Erection Of Single Storey Extension To Existing Warehouse To Provide Offices And Welfare Facilities; Works Include Recladding Of Existing Warehouse

**Location:** Unit 10, Sandysike, Longtown, Carlisle, CA6 5SR

**NO OBSERVATIONS**

## EXPENDITURE TO APPROVE

### 1. SUMMARY OF REPORT

This report details the expenditure to approve since the last meeting of the Council.

### 2. RECOMMENDATIONS

2.1 that the undernoted total expenditure of £2,730.97 is **APPROVED**.

### 3. REPORT

3.1 The following expenditure transactions require to be approved/ratified\*:-

<u>Detail</u>	<u>Supplier</u>	<u>net</u>	<u>vat</u>	<u>gross</u>	
June Wage	D Beattie	414.00		414.00	
Website June	Sensible IT Solutions	65.00	13.00	78.00	
Website July	Sensible IT Solutions	65.00	13.00	78.00	
Tax & NI	HMRC	738.40		738.40	
Pension	Nest				TBC
Wage's underpaid	Karen Johnson	1,280.07		1,280.07	
Room Hire	Community Centre	142.50		142.50	
		<b>2704.97</b>	<b>26.00</b>	<b>2730.97</b>	

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