

ARTHURET PARISH COUNCIL

You are summoned to a meeting of the **Arthuret Parish Council** that will be held in the **Parish Council offices** on **Monday 9th December 2024 at 7pm**

Nicola Rushworth – Parish Clerk
Council Rooms
9 Esk Street
Longtown
CA6 5PU

4th December 2024

Nicola Rushworth

clerk@arthuretparishcouncil.gov.uk

AGENDA

1	Apologies for Absence To receive apologies and approve reasons for absence
2	Declaration of Interest To receive declarations by elected and co-opted members of interests in respect of items on this agenda
3	Public Participation To receive representation from members of the public on issues relating to items on this agenda. <i>Members of the public are permitted to speak for up to 15 minutes and are not permitted to speak at any other time during the meeting unless invited to do so by the Chairman</i>
4	Minutes To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on the 11 th November 2024
5	Cumberland Councillor Report To receive a report from Cumberland Councillor T Pickstone
6	To receive a report from representatives on other bodies 6.1 Longtown Community Centre Board of Trustees – Cllr Sir JFS Graham 6.2 Allotment Committee – Cllrs M Gunson and C Adams 6.3 Village Veg – Cllrs M Gunson and C Johanssen 6.4 CAP Initiative – Cllrs G Routledge and C Johanssen 6.5 Borderlands Project – Cllr M Gunson 6.6 Borderlands Project – Community Representative Cllr C Johanssen
7	Financial Matters 7.1 Bank Reconciliation to 24 th November 2024 – to receive a report from the RFO (<i>copy herewith</i>) 7.2 Financial Transactions to 24 th November 2024 – to receive a report from the RFO (<i>copy herewith</i>)

	7.3 Expenditure to Approve to 24 th November 2024 – to receive a report from the RFO (<i>copy herewith</i>)
8	Parishioners Concerns Raised at Previous Meeting To receive an update from the Clerk on the following 8.1 Issues in St Michael’s Drive 8.2 Anti-social behaviour in Bank Street 8.3 Trimming of Leylandii hedge near the Under 7’s play area 8.4 Dog fouling in the town 8.5 Street lighting near the new housing on Netherby Road
9	Speed Indication Devices To receive a report on the installation of the devices To receive an update on funding for a SID for Old Road
10	Bridge Lighting Column To receive an update from the Clerk on the lighting column on Longtown
11	Logo for the New Newsletter To consider which logo to use for the new newsletter (<i>logos attached</i>)
12	New .gov Email Addresses To receive an update from councillors as to if their new .gov emails have been activated
13	Environment and Climate for Cumberland Council Newsletter To receive an update from the RFO on applications for funding from the Cumberland Community Panels
14	Allotment Issues To receive an update on issues that have previously been reported (<i>copy of issues herewith</i>)
15	Signage for Longtown To consider new signage suggestions (<i>copy herewith</i>)
16	Bobbin Mill Garden / Village Veg To consider slow growing trees and novelty idea (<i>copy herewith</i>)
17	Litter Bin for Old Road To receive an update on funding for a litter bin on Old Road
18	Changing Rooms To receive the quote and agree to work to be carried out at the changing rooms (<i>copy herewith</i>)
19	Christmas Office Opening To consider the office opening times over Christmas and New Year
20	Cleaning of Council Offices and the Changing Rooms To consider employing a cleaner or cleaning company

21	Reports To receive a report from the Clerk detailing what has been worked on in November (<i>copy herewith</i>) To receive a report from the RFO detailing what has been worked on in November (<i>to follow</i>)
22	Planning (<i>circulated prior to meeting</i>) To consider the following planning applications To note that no applications have been received before the issue of this agenda

ARTHURET PARISH COUNCIL

BANK RECONCILIATIONS AT 26th NOVEMBER 2024

BARCLAYS CURRENT ACCOUNT - 70122297

Balance b/f at 26/10/24	1,490.00		
Transfers from 40479306	4,119.13	Transfers to 40479306	0.00
Income	0.00	Expenditure	4,154.13
Written off		Balance c/f	1,455.00
	<u>5,609.13</u>		<u>5,609.13</u>

Bank Reconciliation

Balance per statement @ 25.11.24 1,465.00

Less o/s cheques

K Johanssen 705642 10.00

10.00

1,455.00

BARCLAYS PREMIUM ACCOUNT – 40479306

Balance b/f at 25/11/24	27,833.46		
Transfers from 70122297	0.00	Transfers to 70122297	4,119.13
Income			
Interest Received			

Balance c/f 23714.33

27,833.46

27,833.46

BARCLAYS GRATUITY ACCOUNT - 90167215

Balance b/f at 25/11/24 900.34

Interest Received 0.00

Balance c/f 900.34

900.34

900.34

Balance B/F

Balance C/F

Account - 1,490.00 1,455.00

Account - 27,833.46 23,714.33

Account - 900.34 900.34

£ 30,223.80

£ 26,069.67

I certify that I have checked the above figures and am satisfied, to the best of my belief and knowledge, that they accurately represent the financial position of the Parish Council at the end of the year indicated.

FINANCIAL TRANSACTIONS

1. SUMMARY OF REPORT

This report details the expenditure incurred and that no income was received from 26th October 2024 to 25th November 2024.

2. RECOMMENDATIONS

2.1 that the undernoted expenditure of £4,154.13 is **NOTED**.

3. REPORT

3.1 The following expenditure transactions require to be noted:-

Supplier	Description	net	vat	gross
External Audit	Moores	504.00		504.00
Stationery	Carlisle Business Supplies	18.90		18.90
Microsoft reimbursement	N Rushworth	70.28		70.28
removal of damage in play area	I Pearson	80.00		80.00
Water Esk street	WaterPlus	266.90		266.90
Water bungalow	WaterPlus	89.77		89.77
Clerk wages October	N Rushworth October	1041.04		1041.04
RFO Wages October	T Robinson October	1042.44		1042.44
Riverside cleaner	D Beattie	414.00		414.00
Training	CALC	145.00		145.00
Member Expenses	E Jeffrey	38.70		38.70
Riverside supply reimbursement	D Beattie	51.00		51.00
Cleaner wages	P Kirkup	160.16		160.16
Electric	Eon Next	196.94		196.94
ICO	ICO	35.00		35.00
		<u>4154.13</u>	<u>0.00</u>	<u>4154.13</u>

EXPENDITURE TO APPROVE/RATIFY

1. SUMMARY OF REPORT

This report details the expenditure to approve/ratify since the last meeting of the Council.

2. RECOMMENDATIONS

2.1 That the undernoted expenditure of £5,463.87 is **APPROVED/RATIFIED**

3. REPORT

3.1 The following expenditure transactions require to be approved/ratified*:-

<u>Detail</u>	<u>Supplier</u>	<u>net</u>	<u>vat</u>	<u>gross</u>
Clerk Salary	November Salary & Back pay	1391.67		1391.67
RFO Salary	November Salary & Back pay	1327.60		1327.60
D Beattie	Riverside cleaner	414.00		414.00
Community Centre	Various Grants	850.00		850.00
Dickman's	Installation of bins	295.00	59.00	354.00
CALC	Training	60.00		60.00
Longtown PTA	Grant for children's gifts	485.00		485.00
WaterPlus	Water	43.84		43.84
Carlisle Business Supplies	Stationery	18.74	3.75	22.49
M Gunson reimbursement	Wine for pensioners party	217.35		217.35
Mrs J Johnson	Pay increase pay for 2 months	148.04		148.04
Nikki Rushworth	OneCom reimbursement	124.65	24.93	149.58
		5375.89	87.68	5463.57

Councillor signature.....

Councillor signature.....



Could this be put on the Agenda for the meeting on 9th December 2024

Questions to the Chairperson and the Parish Councillors responsible for the allotments.

Previous recorded minutes relating to issues at the Allotments

ARTHURET PARISH COUNCIL

MINUTES of the Meeting of ARTHURET PARISH COUNCIL held in the COMMUNITY CENTRE, LONGTOWN on MONDAY 3RD JUNE 2024 AT 7.00 pm

PRESENT

Councillor Sir JFS Graham (Chair), Councillor G Routledge (Vice Chair), Councillor M Gunson, Councillor C Adams, Councillor M Irving, Councillor C Johanssen and Councillor R Graham

1 Parish Clerk and 1 Parish RFO

APOLOGIES

Apology and reason for absence received from Cumberland Councillor T Pickstone

Allotment Committee – Cllrs M Gunson and C Adams

- Most of the empty plots have now been filled – only a couple more to allocate
- The 'waiting list' has nearly been cleared
- Now offering 'half' plots
- Concerns over new and existing tenants that have not started to tend to their plots yet
 - To be investigated
- There is a shed on site that contains asbestos. The doors to this were padlocked to prevent access. The original padlock had been taken and signs of people entering.
 - New padlock has been secured and keeping an eye on this
- National Allotment Society has requested a list of allotment tenants
- Plots should now be 'pay per person' and not 'per plot'
 - Cllr M Gunson to seek legal advice on this

Incredible Edible – Cllrs C Johanssen and M Gunson

- CJ and MG to have a discussion about trying to link this with the allotments

Could I respectfully request the answers to the following.

- **Has the investigation over new and existing tenants that have not started to tend to their plots been investigated?**
- **What was the outcome of this investigation?**
- **Has the shed containing asbestos been resolved as it was secured and keeping an eye on this?**
- **Has the list of allotment tenants been sent to National Allotment Society?**
- **What was the outcome of the legal advice about pay per person and not per plot?**
- **What was the conclusion of the issue of linking the Village Veg with the allotments?**

ARTHURET PARISH COUNCIL

MINUTES of the Meeting of Arthuret Parish Council held in the COMMUNITY CENTRE, LONGTOWN on 1st July 2024

PRESENT

Councillor Sir JFS Graham (Chair), Councillor G Routledge (Vice Chair), Councillor M Gunson, Councillor C Adams, Councillor M Irving, Councillor C Johanssen, Councillor R Graham and Cumberland Councillor T Pickstone

Parish Clerk and Parish RFO and 1 member of the public

Minute Number	
494	Declaration Of Interest RESOLVED that Cllrs M Gunson and C Johanssen have an interest in the allotments
495	Public Participation To note that 1 member of the public was in attendance to raise 2 allotment issues RESOLVED to note that fencing requires attention To note an update to be given regarding installation of CCTV RESOLVED to note that the CCTV has been ordered and arrival is imminent

Could I respectfully request the answers to the following:

- **Has the fencing been fixed and not just noted?**
- **Have we received the delivery of the CCTV?**
- **What action has been taken for the installation of the CCTV?**

**MINUTES of the Meeting of ARTHURET PARISH COUNCIL, held in the PARISH COUNCIL OFFICES,
LONGTOWN on MONDAY 16th SEPTEMBER 2024**

PRESENT

Councillor Sir JFS Graham (Chair), Councillor G Routledge (Vice Chair), Councillor M Gunson, Councillor C Adams, Councillor M Irving, Councillor C Johanssen

Parish Clerk and RFO and 4 members of the public

APOLOGIES

Councillor R Graham and Cumberland Councillor T Pickstone

Minute Number	
531	Declaration Of Interest RESOLVED that Cllrs M Gunson and C Johanssen have an interest in the allotments
532	Public Participation To note that 3 members of the public were in attendance to speak and member of the public number 4 to observe Member of the public number 1 was upset that they had been sent, what they considered, nasty letters threatening legal action regarding their allotment. They just want a tidy allotment and feel they are being victimised. They were reminded that they have had opportunity to contact the council regarding this issue, but no contact has been made. They also agreed that they have breached the T&C's of the allotment <ul style="list-style-type: none">• The Clerk advised that the council did not threaten legal action in the letters sent and that the letters stated that the council would seek legal advice

Can I respectfully request the answers to the above

- **Has the Council taken legal advice?**
- **What was the result of this legal advice?**
- **Have the allotment residents been informed of any outcome?**

ARTHURET PARISH COUNCIL

MINUTES of the Meeting of **ARTHURET PARISH COUNCIL**, held in the **PARISH COUNCIL OFFICES, LONGTOWN** on **MONDAY 7th October 2024**

PRESENT

Councillor Sir JFS Graham (Chair), Councillor G Routledge (Vice Chair), Councillor M Gunson, Councillor M Irving and Councillor C Johanssen

Parish Clerk and RFO and 1 member of the public

APOLOGIES

Councillor R Graham, Councillor C Adams and Cumberland Councillor T Pickstone

547.2 Allotment Committee – Cllr M Gunson and C Adams

RESOLVED that there have been no issues

RESOLVED that the 28 days' notice to vacate letters have been adhered to

Could I respectfully request answers to the following?

- The Allotment Representatives stated that there have been no issues therefore could the Representatives explain how all the issues which have been minuted resolved?

ARTHURET PARISH COUNCIL

MINUTES of the Meeting of **ARTHURET PARISH COUNCIL**, held in the **PARISH COUNCIL OFFICES, LONGTOWN** on **MONDAY 11th NOVEMBER 2024**

PRESENT

Councillor Sir JFS Graham (Chair), Councillor G Routledge (Vice Chair), Councillor M Gunson, Councillor C Adams, Councillor M Irving, Councillor C Johanssen and Councillor E Jeffrey

Parish Clerk and RFO and 2 members of the public

APOLOGIES

Councillor R Graham and Cumberland Councillor T Pickstone

571.2 Allotment Committee – Cllr M Gunson and C Adams

RESOLVED that everything is ticking over and being wrapped up for the winter

An allotment resident attended the meeting on 4th November, 2024 . From my notes this resident raised a number of issues. These have not been minuted as it was not an official meeting however, a report is being made.

Could I respectfully request the answers to the following as it was stated on Motion 571.2 , listed above, that everything is ticking over.

- **31 plots were stated to be vacant is this correct?**
- **Has the issue of an allotment holder being tormented with rats resolved?**
- **Has the issue of an allotment holder being tormented with food being thrown over into his allotment resolved?**
- **The allotment holder has reported this anti-social behaviour to the police, what does the allotment representatives, chairperson or vice chairperson know about what is presumably a live case?**
- **Has a claim for monies to be paid to an allotment holder for obtaining his own rat poison been paid?**
- **An allotment holder has applied to be on the Parish Council albeit a long time ago. He was refused. Has this allotment holder submitted another letter, as advised?**
- **It was recommended that we obtain the minutes of the Allotment Committee Meeting minutes, has this been done?**
- **Has a new Vermin Control Company been contracted?**

Elizabeth

Welcome to Longtown The Last Town in England



Toilets



Boundary Signs

From Elizabeth Jeffrey <elizabeth.jeffrey@arthuretparishcouncil.gov.uk>

Date Thu 28/11/2024 12:47 PM

To Parish Clerk <clerk@arthuretparishcouncil.gov.uk>; Gordon Routledge <gordon.routledge@arthuretparishcouncil.gov.uk>; James Graham <james.graham@arthuretparishcouncil.gov.uk>

 1 attachment (108 KB)

Parish Council New Boundry welcome signs.pub;

Could we consider this at the next Parish Council Meeting by it being put on the Agenda for discussion.

The Boundary welcome signs on the A7 from Carlisle and the A6071 from Brampton are looking tired.

They dont give any information of the amenities we have to encourage tourists to stop.

Could we as a Parish Council seriously consider replacing these two signs.

I have attempted an illustration of what could be achieved.

We could, if agreed, apply for the grant(s) for this to be achieved from various places. Borderlands could be one provider.

This would at least be our attempt to help the businesses in Longtown.

I do understand that the sign welcoming visitors to Longtown on the A7 coming from Langholm is not our responsibility.

Could we please consider working with Kirkandrews on Esk for a sign which would say. Welcome to Longtown. The First Town in England.

The A7 is the tourist route from Greymoor Hill (M6 Junction 44) to Edinburgh and Vice Versa and we are the only English town on this route.

Should we not take advantage of this fact.

Elizabeth



How about 3 small rooted, Slow growing trees, Planted in the boxes.

Put these hat and gloves on Possibly fast tie them on , and a nose (I know they will be stolen (Possibly not)

Cheap Cheerful and the trees are permanent.

Some solar lights for the wooden boxes?

IAN PEARSON

Joiner & Builder

18 A ALBERT STREET
LONGTOWN
CUMBRIA
CA6 5SF

TELEPHONE & FAX
01228 791039
Mobile: 07887 563054

28 November 2024

Arthuret Parish Council
Council Rooms
Esk street
LONGTOWN
CA6 5PU

Re: Changing Rooms, Mary Street - Former Lochinvar Caretakers Bungalow, small extension with flat roof

TV&G boarding missing, damaged and showing signs of decay at low level. (vertically fixed boards)

Area 2.800mm wide x 2.220mm high ex 100mm x 18mm boards.

Remove old boards, supply and fix new redwood pine boards to the above area. All boards to have one coat of preserver/stain prior to fixing and a second coat of preserver/stain after fixing.

Refix some loose boards on the adjacent walls.

For the sum of: £478.00

Clerks Report – November 2024

The following are items that have been worked on in November 2024

Correspondence from Parishioners

Report regarding a SUD (sustainable drainage system) in St Michaels Drive being unsafe – this has been reported to Gleeson and awaiting response

Festivities

Typed up a cost tracking sheet, checklist, list of local businesses for donations to the raffle, a sheet so we can keep track of attendees

Various phone calls regarding the festive lunch

Council Room Boiler

Met with a boiler engineer and arranged for the servicing of the boiler

Electrician

Arranged for an electrician to look at the lighting in the council rooms, socket in the kitchen for the hot water and electric radiator in the office

Newsletter

Printed and distributed the new newsletter

Remembrance Day

Typed up and arranged the printing of the Remembrance Day service sheets

Liaised with various groups regarding the timing of the service

The following documents have also been circulated: -

CALC – NACO Newsletter

NALC – Events Newsletter

CALC – Cumberland Open Forum – 20 Nov 7pm

CALC - Commemorating Remembrance, Fireshow and Taste Cumbria success, Join our Fostering team and much more...

CALC – News of festive events and free parking

NALC – Events newsletter

NALC – Chief Executive Bulletin 14 Nov

CALC – planning meeting slides

NALC – events newsletter

NALC - Chief Executive Bulletin 21 Nov 24

CALC – Bus Service Survey

CALC – Help this winter leaflet

CALC – Training Bulletin Nov

CALC – Training January to July 2025

NALC – Chief executive bulletin 28 November

CALC - Border Fellside and North Carlisle Network Event Presentation

CALC - Influencing Rural Issues Survey 2024

CALC - Railway 200 - National Event 2025

CALC - Major milestone for our children's services, Taste Cumbria Christmas, regeneration news and more.

NALC – Events newsletter

Planning Notices - none received