

MINUTES of the **MEETING** of the **ARTHURET PARISH COUNCIL** held at the **COUNCIL OFFICES, ESK STREET** on **MONDAY, 8th DECEMBER 2025** at **7PM**

PRESENT

Councillors Sir JFS Graham (Chair), G Routledge (Vice Chair), C Johanssen, E Jeffrey, M Gunson, N Turrell, M Irving and C Adams

ALSO PRESENT – Parish Clerk and RFO

APOLOGIES – Cumberland Councillor T Pickstone and Councillor R Graham

Minute Number	
132/25	<p>Apologies for Absence To receive apologies and approve reasons for absence</p> <p>RESOLVED that apologies were received from Councillor R Graham and Cumberland Councillor T Pickstone</p>
133/25	<p>Declaration of Interest To receive declarations by elected and co-opted members of interests in respect of items on this agenda</p> <p>RESOLVED that a declaration was received from Cllr M Gunson regarding the allotments</p>
134/25	<p>Public Participation To receive representation from members of the public on issues relating to items on this agenda. <i>Members of the public are permitted to speak for up to 15 minutes (this is the total time for public participation) and are not permitted to speak at any other time during the meeting unless invited to do so by the Chair</i></p> <p>To note that no members of the public were present at the meeting</p> <ul style="list-style-type: none"> A letter was received from a member of the community to be read out at PC Meeting and copied to District Councillor. The main concerns were as follows: Burn Street, Mill Street and Old Road need to be resurfaced. Road safety issues concerning heavy lorries using Mill Street and Old Road and road safety concerns regarding traffic coming from Brampton, including busses from Brampton School to Longtown cutting across Albert Street into Burn Street. There have been several minor accidents already. Has asked for a mirror to be positioned here to assist drivers to see. Dog fouling in the town is a disgrace also leaves and rubbish outside the chemist's dangerous when wet. People accessing the Old Road play area with cars, allowing dogs to foul and cleaning litter from their cars and leaving it. There are six entrances from Old Road to Burn Street, has asked Highways to consider changing from 30 mph to 20 mph. Has been an accident there with car and boy, bicycles coming out and fears there will be a fatal accident. Lorries of up to 40 tonnes carrying timber etc.,

	<p>can't pass on Albert Street. Believes a new supermarket could be built on old Status site. Lorries going to Spar new site already causing problems with traffic coming from both directions. Believes some buildings on main street, A7, need to be discussed and tidied up. Lived in Longtown many years, never seen the town looking so bad.' NB. Although a number of these issues have already been raised by the Parish Council, the Chairman agreed to look at them again and that the full letter would be copied on to Councillor Tim Pickstone as requested</p> <p>RESOLVED that Cllr G Routledge read the letter out at the meeting</p> <p>RESOLVED that the Clerk to send a response to the resident</p> <p>RESOLVED that the Clerk to contact Cumberland Councillor T Pickstone regarding the state of the town</p> <ul style="list-style-type: none"> • Cllr M Irving had also been approached by residents regarding flooding on Netherby Road and Powdrake Crescent due to blocked gullies <p>RESOLVED that the Clerk to report this to Cumberland Council</p>
<p>135/25</p>	<p>Minutes</p> <p>The minutes of the Full Council Meeting held on the 3rd November 2025 were submitted</p> <p>RESOLVED to authorise the Chair to sign the minutes of the Full Council Meeting held on the 3rd November 2025</p>
<p>136/25</p>	<p>Cumberland Councillor Report</p> <p>To receive a report from Cumberland Councillor T Pickstone</p> <p>“A couple of things to report:</p> <p>I have been trying to bring together the significant public opposition to the Cross Border Connection pylon and substation proposal. Obviously, this significantly affects Arthuret Parish in the Easton area and if Option A is adopted, we will all be significantly affected by the construction of an enormous new substation at Blackford. If APC is objecting (deadline the end of Wednesday) please do send me a copy so I can incorporate it into my submission as your local Councillor. I already have objections from Bewcastle, Nicholforest and Westlinton parish councils.</p> <p>The other thing that has taken a lot of time recently has been working with the Borderlands project consultants to make sure their proposals are sensible. I am meeting with them next week to look at their ideas around the Community Centre and there will be further meetings of the Town Team very early in the new year.”</p>
<p>137/25</p>	<p>To receive a report from representatives on other bodies</p> <p>137/25.1 Longtown Community Centre Board of Trustees – Cllr Sir JFS Graham</p> <ul style="list-style-type: none"> • The Senior Citizens Christmas lunch is being held at the Community Centre • Nothing new to report <p>137/25.2 Allotment Committee – Cllrs M Gunson and C Adams</p> <ul style="list-style-type: none"> • There have been problems with the main gate locks being glued and this has been reported to the Police • An Allotment Committee meeting was held last week and progress is being made • Posts for the CCTV are due to be erected

	<p>137/25.3 Village Veg – Cllrs C Johanssen and E Jeffrey</p> <ul style="list-style-type: none"> • Bobbin Mill has been decorated for Christmas with a lot of positive feedback • Residents have been complimentary regarding the work that has taken place so far <p>137/25.4 CAP Initiative – Cllrs G Routledge and C Johanssen</p> <ul style="list-style-type: none"> • Cllr C Johanssen reported that this was ongoing and that nothing new had been received <p>137/25.5 Borderlands Project – Cllr M Gunson</p> <ul style="list-style-type: none"> • Cllr M Gunson informed the Council that the last meeting had been cancelled <p>137/25.6 Borderlands Project – Community Representative Cllr C Johanssen</p> <ul style="list-style-type: none"> • Cllr C Johanssen had attended the meetings, however, the last one was cancelled • Cllr C Johanssen asked the Council how “do we improve communication between the Borderlands Group, Town Development Team and the Parish Council?” <ul style="list-style-type: none"> ○ Cllr C Johanssen was advised that as a representative it would be best to direct questions straight to the relevant teams
<p>138/25</p>	<p>SID’s To receive a report from Cllr Irving</p> <p>RESOLVED that Cllr M Irving stated that in his professional opinion the SID’s are not robust enough for the A7 and that there would be electrical cables and fibre optic cables in the verge. If they were to be damaged the cost to the Parish could be millions of pounds</p> <p>RESOLVED that the RFO to speak to Keiron from Highways</p> <p>RESOLVED that the Clerk to contact the Police regarding a mobile speed van on the A7</p> <p>RESOLVED that the Clerk to write to J Minns MP regarding the speeding concerns in the town</p> <p>RESOLVED that the Clerk to contact Cumberland Councillor T Pickstone regarding the speeding concerns</p> <p>RESOLVED that the Clerk to investigate the possibility of a mobile speed indicator device on a regular basis for the A7</p>
<p>139/25</p>	<p>Brampton & Longtown ICC (Integrated Care Community) – Cllr. C Johanssen To consider the use of the changing room facilities as toilets for when the MUGA is operational</p> <p>RESOLVED that the Councillors voted unanimously against the use of the changing room facilities</p>
<p>140/25</p>	<p>Weekly Play Area Inspections – Cllr C Johanssen To consider using a mobile play area app</p> <p>RESOLVED that this needs looking into first and will be deferred to the next meeting</p>

<p>141/25</p>	<p>Neighbourhood Policing Team – Cllrs C Johanssen & C Adams To receive an update on the NPT</p> <p>RESOLVED that there were issues with Microsoft Teams and the last meeting did not take place</p>
<p>142/25</p>	<p>Funding Grant – Cllr G Routledge To consider amenities grant for Eskdale House Care Home</p> <p>RESOLVED to grant £70</p>
<p>143/25</p>	<p>Livingstone Homesteads – Cllr E Jeffrey To consider advertising Livingstone Homesteads Community Garden/Farm in our newsletter</p> <p>RESOLVED to advertise in our Newsletter</p>
<p>144/25</p>	<p>National Grid – Cross Border Connection To receive an update from the Clerk regarding contacting Easton Village Hall</p> <p>RESOLVED that the Clerk had contacted Easton Village Hall and that no response had been received. Therefore, no vote was taken. However, the Parish Council were sympathetic to the concerns of the Easton residents and District Councillor would be advised accordingly</p>
<p>145/25</p>	<p>Bobbin Mill – Cllr E Jeffrey To consider using Gleesons Community Engagement Programme</p> <p>RESOLVED that the Council agreed to this motion and Cllr E Jeffrey to contact Gleesons</p>
<p>146/25</p>	<p>Allotments – Cllr M Gunson To consider changes to the Allotment T&C's</p> <p>RESOLVED that changes to clause 5 to add 'that persons need to be 18 or over to hold a tenancy' were passed</p> <p>RESOLVED that changes to clause 19 to add 'no loose stone or concrete to be imported to any plots' was passed</p>
<p>147/25</p>	<p>Funding to Plant Trees To consider meeting with Cumbria Community Forest in February to discuss next steps</p> <p>RESOLVED that the Clerk to invite them to February's meeting</p> <p>To consider potential sites for planting and possible next steps</p> <p>RESOLVED that Lochinvar field and Dolly's Brae (Meadow Area) to be potential sites</p> <p>RESOLVED that Cllr M Irving would draw up a map of the areas for the Clerk</p>
<p>148/25</p>	<p>Financial Matters</p> <p>148/25.1 Bank Reconciliation to 24th October 2025 – to receive a report from the RFO</p> <p>148/25.2 Financial Transactions to 24th October 2025 – to receive a report from the RFO</p> <p>148/25.3 Expenditure to Approve to 24th October 2025 – to receive a report from the RFO</p> <p>RESOLVED that all the above were received and noted</p>

<p>149/25</p>	<p>Reports To receive and note a report from the Clerk detailing what has been worked on in November 2025 (<i>copy herewith</i>)</p> <p>RESOLVED that the Clerks report was received and noted</p>
<p>150/25</p>	<p>Planning (<i>circulated prior to meeting</i>) The following planning applications were considered</p> <p>App Ref: 25/0586 Proposal: Erection Of Cabin For Holiday Let And To Be Used By Family; Creation Of Associated Car Park And Vehicular Access Location: Drybeck, Longtown, Carlisle, CA6 5TT NO OBSERVATIONS</p> <p>App Ref: 25/0641 Proposal: Variation Of Condition 2 (Approved Documents) Of Previously Approved Permission 22/0822 (Erection Of 62no. Dwellings With Associate Infrastructure) To Substitute The Approved Landscape Plan For An Updated Version to Incorporate The Removal Of An Existing Hedgerow And Its Replacement Which Will Be More Species Diverse And Uniform Without Gaps Location: Land to south east of St Michaels Drive, Brampton Road, Longtown CA6 5FB NO OBSERVATIONS</p> <p>App Ref: 25/0653 Proposal: Erection Of 2no. Substations And Associated Works Location: Units A and B, Woodlands, Longtown, Carlisle, CA6 5TR NO OBSERVATIONS</p> <p>Acolaid Case 25/0052/SNBN – NAMING & NUMBERING OF DEVELOPMENT Location: Site adj to 19 Bellsfield, Longtown, Carlisle, CA6 5XS Proposal: Erection of 10no. dwellings NAMING OF SITE SUPPORTED BY THE PARISH COUNCIL</p>
<p>151/25</p>	<p>Tenders To review and agree on the 2026 Season tender forms received for the following areas</p> <p>151/25.1 Flowerbed and Hanging Baskets RESOLVED that the tender from K Murchison for £2,990.00 plus vat was accepted</p> <p>151/25.2 Trees RESOLVED that the tender from K Murchison for £1640.00 plus vat was accepted</p> <p>151/25.3 Grass Cutting – Lochinvar play area and field Grass Cutting – Small areas – The Scour (River’s edge), The Changing Rooms, BMX Track up to Lovers Lane Grass Cutting – The Scour, Dolly’s Brae and Bobbin Mill</p> <p>RESOLVED that 3 tenders had been received and that due to 2 applicants not providing their public liability insurance documents as requested the decision has been deferred</p>

RESOLVED that if the documents are not received by the time of the next meeting the Council shall automatically accept the tender that was put forward with all the requested documents

151/25.4 To note that there has not been any interest in the Litter/General Maintenance tenders

RESOLVED that this was noted and the Council decided to revert to employee positions where further discussion will be necessary

ARTHURET PARISH COUNCIL

BANK RECONCILIATIONS AT 25th OCTOBER 2025

BARCLAYS CURRENT ACCOUNT - 70122297

Balance b/f at 26/09/25	-6,243.39		
Transfers from 40479306	13,092.86	Transfers to 40479306	0.00
Income	0.00	Expenditure	16,631.79
W/off	705307	3448.04	Balance c/f
			-6,334.28
	<u>10,297.51</u>		<u>10,297.51</u>

Bank Reconciliation

Balance per statement @ 25.09.25 1,500.00

Less o/s cheques

Parish Online	705309	430.00	
Longtown Primary	705329	500.00	
Carlisle Business Supplies	705332	87.00	
Zurich Insurance	705334	3713.90	
DMR Removals	705340	200.00	
Longtown Parent Support	705341	480.00	
Murrays Printers	705342	89.00	
Waterplus	705343	76.62	
S Rushworth	705345	82.50	
Cochranes Nursery	705346	454.38	
Clerk Wages	705347	1154.87	
D Beattie	705350	566.01	
		<u>7834.28</u>	
			<u><u>(6,334.28)</u></u>

BARCLAYS PREMIUM ACCOUNT - 40479306

Balance b/f at 26/09/25	80,006.24		
Transfers from 70122297	0.00	Transfers to 70122297	13,092.86
Income			
Interest Received			
		Balance c/f	66,913.38
	<u>80,006.24</u>		<u>80,006.24</u>

BARCLAYS GRATUITY ACCOUNT - 90167215

Balance b/f at 26/09/2025	912.94		
Interest Received	0.00		
		Balance c/f	912.94
	<u>912.94</u>		<u>912.94</u>

	<u>Balance B/F</u>	<u>Balance C/F</u>	
Account -	(6,243.39)	(6,334.28)	
Account -	80,006.24	66,913.38	
Account -	912.94	912.94	
	<u>£ 74,675.79</u>	<u>£ 61,492.24</u>	

I certify that I have checked the above figures and am satisfied, to the best of my belief and knowledge, that they accurately represent the financial position of the Parish Council at the end of the year indicated.

Clerks Report – November 2025

Correspondence from Parishioners

Numerous emails have been dealt with

Dealing with contractors for quotes

General admin duties

Tenders for litter and general maintenance advertised

Tenders for grass cutting, flower beds, trees received – compiled reports

Organising the Christmas Lunch and Lights & Tree

Council Rooms

Oil tank and boiler – boiler has been isolated and the pipes drained

Electric heating & new lighting due to be installed in the office and meeting room w/c 24th November - COMPLETED

Changing Rooms

Insurance claim – all invoices sent to Zurich – they have agreed to all the invoices and payment of £4248.24 (this is minus the £250 excess) is due imminently

All H&S works have now been completed

Issues Reported to Relevant Authorities

Highways – Drains along the Brampton Road full of leaves – response is will be done within 12 months

The following documents have also been circulated: -

NALC - Chief executive's bulletin - 30 October 2025

Cumbria Community Foundation October newsletter

NALC - Chief executive's bulletin - 30 October 2025

CALC – National Grid Consultation

Environment Agency - REMINDER EMAIL: Invitation to the on-line Environment Agency 'Meet The Regulator' Cumbria nuclear stakeholder meeting taking place on Wednesday 12th November 2025

**** RSVP by Thursday 6th November

CALC - FW: Legal bulletin - 3 November 2025

CALC - FW: Cumberland Community Governance Review

CALC - FW: Updated flyer for Grasmere drop-in

NALC - Events newsletter

Cumbria's Local Nature Recovery Strategy Officially Launched

CALC - Environment and Climate for Cumberland Council

CALC - FW: Cumbria Local Nature Partnership News

CALC - FW: Book your place - Cumbria LNRS Launch and Celebration Event, Friday 5th December

CALC - FW: Notice of Submission of the St Cuthbert's Garden Village Local Plan 2025 – 2055

CALC - FW: CALC Annual General Meeting 15th November 2025

NALC – Events Newsletter

NALC - Chief executive's bulletin - 6 November 2025

CALC - Reminder: CALC Annual General Meeting – This Saturday, 15th November

NALC - Chief executive's bulletin - 13 November 2025

Book your place - Cumbria LNRS Launch and Celebration Event, Friday 5th December

CALC – CALC News

CALC - Useful Charity Commission Resources

CALC - NALC 2025 Governance Elections

CALC - FW: Request to promote NALC/BTA public toilets survey to member councils, pse.

CALC - This Week's Update – 19 November 2025

Cumbria Police - Carlisle Neighbourhood Policing: November Update

NALC - Chief executive's bulletin - 20 November 2025

CALC - FW: Cumberland EV Infrastructure

CALC - FW: Carlisle's revamped Market Hall, more new bus routes, Carlisle BID results and more...

Planning Notices – x 3

Acolaid Case – x1