

ARTHURET PARISH COUNCIL

MINUTES of the **Meeting of ARTHURET PARISH COUNCIL**, held in the **PARISH COUNCIL OFFICES, LONGTOWN** on **MONDAY 9th DECEMBER 2024**

PRESENT

Councillor Sir JFS Graham (Chair), Councillor G Routledge (Vice Chair), Councillor M Gunson, Councillor C Adams, Councillor M Irving, Councillor C Johanssen, Councillor R Graham and Councillor E Jeffrey

Parish Clerk and RFO and 1 member of the public

APOLOGIES

Cumberland Councillor T Pickstone

Minute Number	
586	<p>Declaration Of Interest RESOLVED that Cllrs M Gunson and C Johanssen have an interest in the allotments and village veg RESOLVED that Cllr Sir J Graham has an interest in the Community Centre</p>
587	<p>Public Participation To note that 1 member of the public was in attendance to speak</p> <p>The member of the public wanted to raise issues regarding the allotments There are potholes along the allotment roadway, and they are getting worse</p> <p>RESOLVED that Councillor Adams informed the member of the public that it is the Allotment Committees responsibility</p> <p>They understood that letters had been sent to plot holders regarding not working their plots, are there any updates regarding these</p> <p>RESOLVED that some had been received back, however there are still some to do and this will be arranged at the next Allotment Committee meeting which should be in January</p> <p>Is there any progress with installation of the CCTV?</p> <p>RESOLVED that Councillor Adams informed him that they are waiting to hear back from the GDPR</p> <p>The Council were informed that a padlock had been glued within the last 2 weeks</p> <p>He also wanted to raise issues regarding the state of the A7 road repairs at Harker Why had the whole section not been re-surfaced? It has been done in 3 patches with a lot of the road still having potholes</p> <p>RESOLVED to raise the concern with Cumberland Councillor T Pickstone</p>

<p>588</p>	<p>Minutes The minutes of the meeting held on the 11th November 2024 were submitted</p> <p>RESOLVED to authorise the Chairman to sign the minutes of the meeting held on the 11th November 2024</p>
<p>589</p>	<p>Cumberland Councillor Report To receive a report from Cumberland Councillor T Pickstone</p> <p>NOTED that the Clerk had problems with the email and could not print the report for Councillors</p> <p>RESOLVED that the Clerk to email the report to Councillors</p>
<p>590</p>	<p>To receive a report from representatives on other bodies</p> <p>590.1 Longtown Community Centre Board of Trustees – Cllr Sir JFS Graham RESOLVED that the recycling facilities are staying RESOLVED that a children’s Christmas party is being held and seems popular RESOLVED that building work is to commence around the 13th January 2025</p> <p>590.2 Allotment Committee – Cllr M Gunson and C Adams RESOLVED that there has been no Allotment Committee meeting yet</p> <p>590.3 Village Veg – Cllr M Gunson and Cllr C Johanssen RESOLVED that a previous minute item regarding moving the village veg monies to the Allotments was incorrect, and this shall not be happening RESOLVED that Councillor M Gunson has been up and removed the herbs for overwintering</p> <p>590.4 CAP Initiative – Cllrs G Routledge and C Johanssen RESOLVED that there is no change RESOLVED that the Council is still to send a letter requesting information as the Clerk had not had time to do this yet</p> <p>590.5 Borderlands Project – Cllr M Gunson RESOLVED that there is a Teams meeting on the 18th December 2024</p> <p>590.6 Borderlands Project – Community Representative Cllr C Johanssen RESOLVED that Cllr Johanssen had same comment as above</p>
<p>591</p>	<p>Financial Matters To receive a report from the RFO on the following</p> <p>591.1 Bank Reconciliation to 24th November 2024 – to receive a report from the RFO (copy herewith) RESOLVED that the report was received</p> <p>591.2 Financial Transactions to 24th November 2024 – to receive a report from the RFO (copy herewith) RESOLVED that the report was received</p>

	<p>591.3 Expenditure to Approve to 24th November 2024 – to receive a report from the RFO (copy herewith) RESOLVED that the report was received</p>
592	<p>Parishioners Concerns Raised at Previous Meeting To receive an update from the Clerk on the following Issues in St Michael’s Drive RESOLVED that the parishioner had been contacted and that the concerns have been dealt with</p> <p>Anti-social behaviour in Bank Street RESOLVED that the issue has been reported</p> <p>Trimming of Leylandii hedge near the under 7’s play area RESOLVED that the Clerk is to contact a local contractor</p> <p>Dog fouling in the town RESOLVED that the Clerk is still to look at this</p> <p>New street lighting near the new housing estate on Netherby Road RESOLVED that the Clerk is still to look at this</p>
593	<p>Speed Indication Devices To receive a report on the installation of the devices</p> <p>RESOLVED the MoA for the A7 and A6071 has been signed and returned to Gary Wardle of Highways and we are awaiting next steps</p> <p>To receive an update on funding for a SID for Old Road</p> <p>RESOLVED that the RFO and Councillor G Routledge had spoken regarding this, and that funding would be sought in the New Year</p>
594	<p>Bridge Lighting Column To receive an update on the lighting column on Longtown bridge</p> <p>RESOLVED that there is an electrical fault, and that Highways are aware</p>
595	<p>Logo for the New Newsletter To consider which logo to use for the new newsletter</p> <p>RESOLVED that it was agreed which logo to use</p>
596	<p>New .gov Email Addresses To receive an update from councillors as to if their new .gov emails have been activated RESOLVED that there are still some emails to be activated</p>
597	<p>Environment and Climate for Cumberland Council Newsletter To receive an update from the RFO on applications for funding from Cumberland Council Community Panels</p>

	<p>RESOLVED that the RFO has been busy with budget for next year and had not had a chance to look at this yet</p>
<p>598</p>	<p>Allotment Issues To receive an update on issues that have previously been reported 3 June 2024 minutes Has the investigation over new and existing tenants that have not started to tend their plots been investigated? RESOLVED that this had been investigated and reported to the Council and that letters had been sent</p> <p>Has the shed containing asbestos been resolved as it was secured and keeping an eye on this? RESOLVED that there has been no more damage to this</p> <p>Has the list of allotment tenants been sent to the National Allotment Society? RESOLVED that the fees are to be collected in May/June and the list will be sent then</p> <p>What was the outcome of the legal advice about pay per person and not per plot? RESOLVED that Councillor Gunson was looking at another way for renting plots at a lesser cost and that legal advice was not sought RESOLVED that there is an increase of £60 over the year and that this would be discussed at the next Allotment Committee meeting</p> <p>What was the conclusion of the issue of linking the village veg with the allotments? RESOLVED that this was not happening</p> <p>1 July 2024 minutes Has the fencing been fixed and not just noted? RESOLVED that this has been fixed</p> <p>Have we received delivery of the CCTV? RESOLVED that the CCTV has been received</p> <p>What action has been taken for the installation of the CCTV? RESOLVED that poles are needed to mount the CCTV on</p> <p>16 September minutes Has the Council taken legal advice regarding issues with a plot holder? RESOLVED that no legal advice was required in the end</p> <p>The Allotment Representatives stated that there have been no issues therefore could the representatives explain how all the issues which have been minuted were resolved? RESOLVED that it has been explained above</p> <p>4 November report 31 plots were stated to be vacant – is this correct? RESOLVED that this was answered in the 4 November report</p> <p>Has the issue of an allotment holder with a rat problem been resolved? RESOLVED that this is an ongoing issue</p>

	<p>Has the issue of an allotment holder reporting that food is being thrown over into his allotment resolved? RESOLVED that the allotment holder has reported this to the police who we understand are still investigating</p> <p>Has a claim for monies to be paid to an allotment holder for obtaining his own rat poison been paid? RESOLVED that this is ongoing, and a decision is imminent</p> <p>RESOLVED that if payment is approved then the allotment holder to be advised that no further payment will be given as there are 2 appointed people to deal with the rats</p> <p>A member of the public, who also holds an allotment, had stated that an email submitted to the Council some time ago applying to be a Councillor, had not been acknowledged RESOLVED that no record of this could be found and that he had been advised that if still interested he could resubmit</p> <p>It was recommended that we obtain the minutes of the Allotment Committee Meeting minutes, has this been done? RESOLVED that no minutes have been received by the Parish Council</p> <p>Has a new Vermin Control Company been contracted? RESOLVED that a company is not needed as there are 2 people that have been trained for this</p>
599	<p>Signage for Longtown To consider new signage suggestions</p> <p>RESOLVED that this was a good idea and that a committee be set up for this</p>
600	<p>Bobbin Mill Garden / Village Veg To consider slow growing trees and novelty idea over the Christmas period</p> <p>RESOLVED that Councillor Johanssen to approach local garden supplier regarding slow growing trees</p> <p>RESOLVED that it is possibly too close to Christmas for anything to be done</p>
601	<p>Litter Bins for Old Road To note that there is a problem with dog fouling along Old Road To consider litter bins for Old Road</p> <p>RESOLVED that the Clerk is to contact Cumberland Council regarding more bins for the town – this is ongoing</p>
602	<p>Changing Rooms To receive the quote and agree to work to be carried out at the changing rooms</p> <p>RESOLVED that this was agreed to</p>

<p>603</p>	<p>Christmas Office Opening To consider the office opening times over Christmas and New Year</p> <p>RESOLVED that the office will close for 2 weeks and notices to be put on the website and in the office window</p>
<p>604</p>	<p>Cleaning of Council Offices and the Changing Rooms To consider employing a cleaner or cleaning company</p> <p>RESOLVED that the Council would employ a cleaner and that the post to be advertised in the New Year</p>
<p>605</p>	<p>Reports To receive a report from the Clerk detailing what has been worked on in November (<i>copy herewith</i>)</p>
<p>606</p>	<p>Planning Applications</p> <p>RESOLVED that no planning applications were received</p>

ARTHURET PARISH COUNCIL

BANK RECONCILIATIONS AT 26th NOVEMBER 2024

BARCLAYS CURRENT ACCOUNT - 70122297

Balance b/f at 26/10/24	1,490.00		
Transfers from 40479306	4,119.13	Transfers to 40479306	0.00
Income	0.00	Expenditure	4,154.13
Written off		Balance c/f	1,455.00
	<u>5,609.13</u>		<u>5,609.13</u>

Bank Reconciliation

Balance per statement @ 25.11.24 1,465.00

Less o/s cheques

K Johanssen 705642 10.00

10.00

1,455.00

BARCLAYS PREMIUM ACCOUNT – 40479306

Balance b/f at 25/11/24	27,833.46		
Transfers from 70122297	0.00	Transfers to 70122297	4,119.13
Income			
Interest Received			

Balance c/f 23714.33

27,833.46

27,833.46

BARCLAYS GRATUITY ACCOUNT - 90167215

Balance b/f at 25/11/24 900.34

Interest Received 0.00

Balance c/f 900.34

900.34

900.34

Balance B/F

Balance C/F

Account - 1,490.00

1,455.00

Account - 27,833.46

23,714.33

Account - 900.34

900.34

£ 30,223.80

£ 26,069.67

I certify that I have checked the above figures and am satisfied, to the best of my belief and knowledge, that they accurately represent the financial position of the Parish Council at the end of the year indicated.

FINANCIAL TRANSACTIONS

1. SUMMARY OF REPORT

This report details the expenditure incurred and that no income was received from 26th October 2024 to 25th November 2024.

2. RECOMMENDATIONS

2.1 that the undernoted expenditure of £4,154.13 is **NOTED**.

3. REPORT

3.1 The following expenditure transactions require to be noted:-

Supplier	Description	net	vat	gross
External Audit	Moores	504.00		504.00
Stationery	Carlisle Business Supplies	18.90		18.90
Microsoft reimbursement	N Rushworth	70.28		70.28
removal of damage in play area	I Pearson	80.00		80.00
Water Esk street	WaterPlus	266.90		266.90
Water bungalow	WaterPlus	89.77		89.77
Clerk wages October	N Rushworth October	1041.04		1041.04
RFO Wages October	T Robinson October	1042.44		1042.44
Riverside cleaner	D Beattie	414.00		414.00
Training	CALC	145.00		145.00
Member Expenses	E Jeffrey	38.70		38.70
Riverside supply reimbursement	D Beattie	51.00		51.00
Cleaner wages	P Kirkup	160.16		160.16
Electric	Eon Next	196.94		196.94
ICO	ICO	35.00		35.00
		<u>4154.13</u>	<u>0.00</u>	<u>4154.13</u>

EXPENDITURE TO APPROVE/RATIFY

1. SUMMARY OF REPORT

This report details the expenditure to approve/ratify since the last meeting of the Council.

2. RECOMMENDATIONS

2.1 That the undernoted expenditure of £5,463.87 is **APPROVED/RATIFIED**

3. REPORT

3.1 The following expenditure transactions require to be approved/ratified*:-

<u>Detail</u>	<u>Supplier</u>	<u>net</u>	<u>vat</u>	<u>gross</u>
Clerk Salary	November Salary & Back pay	1391.67		1391.67
RFO Salary	November Salary & Back pay	1327.60		1327.60
D Beattie	Riverside cleaner	414.00		414.00
Community Centre	Various Grants	850.00		850.00
Dickman's	Installation of bins	295.00	59.00	354.00
CALC	Training	60.00		60.00
Longtown PTA	Grant for children's gifts	485.00		485.00
WaterPlus	Water	43.84		43.84
Carlisle Business Supplies	Stationery	18.74	3.75	22.49
M Gunson reimbursement	Wine for pensioners party	217.35		217.35
Mrs J Johnson	Pay increase pay for 2 months	148.04		148.04
Nikki Rushworth	OneCom reimbursement	124.65	24.93	149.58
		5375.89	87.68	5463.57

Councillor signature.....

Councillor signature.....